![Statistics for Wales logo — ystadegau ar gyfer cymru / statistics for wales]

Welsh Government

Consultation Document

The collection and publication of fire statistics

Date of issue: **9 November 2011**

Action required: Responses by **1 February 2012**

Overview	This consultation seeks views on: • changing the statistical outputs for fire statistics in Wales; and • changes to the data collection of operational statistics in Wales.
How to respond	You can respond to the consultation by using the online form. If you have any difficulty in accessing this form, an Excel spreadsheet version of the form is also available to download and e-mail back to stats.inclusion@wales.gsi.gov.uk
Further information and related documents	**Large print, Braille and alternative language versions of this document are available on request.**
Contact details	For further information, please contact Alan Jackson, Claire Davey or Wesley Harris. Email: stats.inclusion@wales.gsi.gov.uk Telephone: Claire Davey on 029 2082 6699 or Wesley Harris on 029 2080 1157

Data protection

How the views and information you give us will be used

Any response you send us will be seen in full by Welsh Government staff dealing with the issues which this consultation is about. It may also be seen by other Welsh Government staff to help them plan future consultations.

The Welsh Government intends to publish a summary of the responses to this document. We may also publish responses in full. Normally, the name and address (or part of the address) of the person or organisation who sent the response are published with the response. This helps to show that the consultation was carried out properly. If you do not want your name or address published, please tell us this in writing when you send your response. We will then blank them out.

Names or addresses we blank out might still get published later, though we do not think this would happen very often. The Freedom of Information Act 2000 and the Environmental Information Regulations 2004 allow the public to ask to see information held by many public bodies, including the Welsh Government. This includes information which has not been published. However, the law also allows us to withhold information in some circumstances. If anyone asks to see information we have withheld, we will have to decide whether to release it or not. If someone has asked for their name and address not to be published, that is an important fact we would take into account. However, there might sometimes be important reasons why we would have to reveal someone's name and address, even though they have asked for them not to be published. We would get in touch with the person and ask their views before we finally decided to reveal the information.

Background
The Fire and Rescue Service (FRS) in Wales deals with a wide variety of risks including: fires in homes; outdoor fires; fires in industrial complexes; road traffic collisions; rail or air crashes; chemical spills; building collapse; and trapped people or animals. The Welsh Government is working together with the Welsh FRSs to reduce the numbers of fire-related deaths and injuries and to protect our communities. The FRS also has an important role to play in relation to prevention, education and engaging with the communities across Wales.

In order to support this, the Welsh Government's Knowledge and Analytical Services department collects, analyses and disseminates data on many aspects of the FRS activity in Wales. It is responsible for promoting its use as part of the evidence base in the development and monitoring of policy. The data published by the Knowledge and Analytical Services is also used by other users such as FRSs and academia to help plan and monitor services, benchmark performance and conduct research.

Where are we now?
Responsibility for fire and rescue statistics was devolved to Wales in 2005 and the first data collection in Wales was for 2005-06. The Knowledge and Analytical Services department collects a large amount of data from fire and rescue services. Some of this data is collected and published twice a year, for example data on fires. The rest of the data is collected annually. We also produce ad hoc outputs on specific topics such as grassland fires. The full range of fire and rescue statistics published by the Welsh Government can be accessed online:
http://wales.gov.uk/topics/statistics/theme/communitysafety/fire/?lang=en

Since devolution of fire statistics, we have kept the data collections under review. This has helped to reduce the burden of unnecessary data collection and to reflect changes in legislation. We have now completed 6 years of data collection in Wales and consider this an appropriate time to review both what we collect and how we publish it.

Data on fires and special service incidents are recorded on the electronic Incident Recording System (IRS). As this is an England, Scotland and Wales system, the data collected from this is outside of the scope of this consultation; however we are asking for feedback on the publication of this data. Similarly the performance indicators for fire and rescue in Wales are outside the scope of this consultation but we are seeking feedback on the way we publish the performance indicators.

Proposals for change

The purpose of this consultation is to seek users' views on proposals to change the data collections and statistical outputs. Your contributions will help us to understand the impact these changes could have on the individuals and organisations that use these statistics. The outcome of this consultation will inform our priorities for the years ahead.

We are putting forward two proposals with a number of specific items within each:

Changing the statistical outputs for fire statistics in Wales

- To keep the annual 'Fire Statistics Wales' release;
- To keep the annual 'Fire and Rescue Service Performance' release;
- To continue producing ad hoc releases based on topics of user interest;
- To stop producing the 'Fire Statistics Monitor Wales' and replace it with StatsWales cubes and a headline every six months. A 'headline' provides a short summary of the key points in a dataset; and
- To stop producing the 'Fire and Rescue Service Operational Statistics' release and replace it with StatsWales cubes and a headline.

Changes to the data collection of operational statistics in Wales.

- To remove tables from the human resources (HRFW) collection, through deleting and merging, add 1 new table and keep others either unchanged or with small changes. This reduces the number of tables from 64 to 29;
- To stop the finance (FINW) collection completely;
- To remove 6 tables from the operational statistics (OPSW) collection;
- To remove 7 tables from the operational statistics (FSW) collection; and
- To remove all the existing tables from the community fire safety (FSRW) collection and replace them with 5 new tables.
- To update the accompanying guidance notes for the collections above.

Further information is provided on each of these proposals on the following pages. These proposals have been developed from feedback obtained through informal consultation with the fire and rescue services in Wales.

What outcomes do we expect?

If the proposals in the consultation are agreed, we will implement changes to publications from March 2012 and for the data collection for the 2011-12 financial year. The only exception will be where new data items are introduced and the consultation reveals a need to delay their introduction until 2012-13 to allow fire and rescue services time to get their systems in place. We will need to keep collections under review to ensure that they remain relevant and continue to collect good quality information.

Proposal 1: Changing the statistical outputs for fire statistics in Wales

Background
The publications below are produced by Knowledge and Analytical Services (KAS):
- Fire Statistics Wales is an annual release that presents fire incident statistics for Wales. It contains data on fires, casualties, false alarms, smoke alarms and causes of fires.
- The Fire Statistics Monitor Wales release is a twice yearly publication with provisional data on fires, casualties and false alarms in Wales.
- The Fire and Rescue Service Operational Statistics for Wales is an annual release that contains statistics relating to operational issues affecting Fire and Rescue Services in Wales. This contains data on Fire and Rescue Service personnel, equality and diversity, health and safety and operational activities.
- The Fire and Rescue Service Performance is an annual release that reports on the performance indicators for Wales.

We also produce ad hoc publications on:
- Deliberate Fires;
- Grassland Fires; and
- Retained Duty System.

You can see the latest statistical releases here:
http://wales.gov.uk/topics/statistics/headlines/fire2011/?lang=en

What specific changes are we proposing?
- To keep the annual 'Fire Statistics Wales' release;
- To keep the annual 'Fire and Rescue Service Performance' release;
- To continue producing ad hoc releases based on topics of user interest;
- To stop producing the 'Fire Statistics Monitor Wales' and replace it with StatsWales cubes and a headline every six months. A 'headline' provides a short summary of the key points in a dataset; and
- To stop producing the 'Fire and Rescue Service Operational Statistics' release and replace it with StatsWales cubes and a headline.

The evidence for change
In recent years the introduction of the StatsWales data dissemination system has made a wide range of data available that was historically only available in statistical releases. We believe that this has reduced the dependence on releases by users.

We have informally consulted with the fire and rescue services in Wales and they have indicated that the 'Fire Statistics Wales' and the 'Fire and Rescue Service Performance' releases are the most useful. They want to see data published earlier and on the StatsWales website in preference to statistical releases. There has also been a request from CIPFA (Chartered Institute of Public Finance and Accountancy) to publish earlier so that they do not have to duplicate data collection for Welsh FRSs.

In order to meet the user needs for earlier publication we have proposed dropping two statistical releases. We will still provide commentary on the data we publish through the use of a short summary of the key points in a dataset called a headline.

Specific consultation questions:
1. Do you agree with the proposal? What are your reasons for this, including any impact this change might have on your work?
2. Do you currently use fire statistics outputs? If yes, which ones and which parts of these outputs do you use? The text, tables or charts?
3. Have you looked at fire data on StatsWales? If yes, which data and what do you use this data for?
4. Is there any analysis you would like that is not currently available? If yes, please provide reasons and uses.

Proposal 2: Changes to the data collection of operational statistics in Wales.

Background
Data on operational statistics is collected annually by the Welsh Government from all three FRSs in Wales. The most recent statistics cover the 2010-11 financial year. The data covers:
- Human resources in 64 tables;
- Finance in 2 tables;
- Operational data in 8 tables;
- Fire safety in 9 tables; and
- Community fire safety in 3 tables.

Forms and guidance used to collect data are available for download from the Statistics for Wales website, www.wales.gov.uk/statistics under 'About statistics' then 'Data collection' followed by 'Community safety data collection' and then 'Fire data collection'.

What specific changes are we proposing?
- To remove 15 tables from the human resources (HRFW) collection, merge 32 tables into 11 tables, add 1 new table and keep 17 others either unchanged or with small changes. This leaves a total of 29 tables;
- To stop the finance (FINW) collection completely;
- To remove 6 tables from the operational statistics (OPSW) collection;
- To remove 7 tables from the operational statistics (FSW) collection; and
- To remove all the existing tables from the community fire safety (FSRW) collection and replace them with 5 new tables.
- To update the accompanying guidance notes for the collections above.

More details on the changes above can be found in Annex 1. There is also an accompanying file with a picture of the new forms. This can be compared to the existing forms on the Welsh Government website.

The evidence for change

These collections are used to monitor the operational activities of the fire and rescue services. With the current pressure on resources, these collections have been reviewed to concentrate on the most useful data items that will support ongoing monitoring. In some cases tables have been removed from the collection as they are no longer relevant and new tables have been added where a need has been identified.

The Welsh Government has informally consulted with CFOA (Chief Fire Officers Association) groups in Wales as well as the three fire and rescue services. This helped to determine and clarify some of the changes proposed.

Specific consultation questions:

5. Do you agree with the proposals? What are your reasons for this, including any impact this change might have on your work?
6. Can you provide any reasons why these changes cannot be implemented for the 2011-12 data collection? If yes, please explain which data items would be affected.
7. Six new tables are proposed; are the forms and guidance clear? In particular are the categories correct in table HRFW5 and what do you think is meant by a 'reasonable timeframe' for FSRW2?
8. Do you use any data from these forms?
If yes, which data and what do you use this data for?
9. Is there any data that is not collected that you would like to see collected? If yes, please provide reasons and uses?

Annex 1: Detailed proposals for the operational statistics collection
In some collections there are gaps in the form numbers. This is because the missing forms have been removed in previous years.

Form	Topic	Changes	Proposed changes
Human resources	Posts and strength (HRFW 1,2,3,4a,4b)	Yes	• No change to HRFW1, 4a and 4b. • HRFW2 remains the same except the column on private brigades will be removed. • HRFW3 remains the same except the two columns on 'watch' will be removed. • A new HRFW5 will be added to provide a breakdown of the role of staff at headquarters.
Human resources	Sickness absence (HRFW7)	No	
Human resources	Training (HRFW8)	Yes	Form removed as under the new performance framework, fire and rescue services will monitor fire fighter competence locally.
Human resources	Age, Gender and Ethnic origin of Fire Service Personnel (HRFW10-17)	Yes	Ethnic group breakdown reduced to 3 categories: White, ethnic minority and not stated. This is because a full breakdown would mean that potentially sensitive information about individuals could be accidentally disclosed due to presence of small numbers in many of the categories. The change is also because data are only currently published for these 3 categories. Forms HRFW 16-17 have been merged.
Human resources	Recruitment (HRFW18-33)	Yes	Ethnic group breakdown reduced to 3 categories: White, ethnic minority and not stated. Reason as described above for HRFW10-17. As a result some forms have been merged.
Human resources	Leavers (HRFW34-41)	Yes	The same data will be collected but without the breakdown by ethnicity. We will remove the category 'Hardship caused by Department for Social Security regulations' and add a category called 'Redundancy'. We will collect this in one new form.
Human resources	Promotion and career progression (HRFW68-75)	Yes	All forms removed as this data is mainly needed at a local level.
Human resources	Complaints (HRFW78)	Yes	Forms removed as this data is mainly needed at a local level.
Human resources	Injuries (HRFW79-82)	Yes	HRFW79 on injury rates removed as it is no longer utilised centrally and reduces the burden on the FRSs to provide data; HRFW80-82 remain unchanged.

Form	Topic	Changes	Proposed changes
Human resources	Accidents (HRF83-85)	Yes	HRFW84 on critical equipment failures removed as it is no longer utilised centrally and reduces the burden on the FRSs to provide data; HRFW83 and 85 remain unchanged.
Human resources	Ill-health retirements (HRFW86-91)	Yes	The same data will be collected but without the breakdown by medical reason. This will provide a summary and remove unnecessary detail.
Human resources	Shifts lost to ill health (HRFW96-98)	Yes	All forms removed as they are no longer utilised centrally and it reduces the burden on the FRSs to provide data.
Finance	Invoices (FINW1)	Yes	Form removed as it is no longer utilised centrally and reduces the burden on the FRSs to provide data.
Finance	Pay, Pensions and Capital (FINW2)	Yes	Form removed as the Chartered Institute of Public Finance and Accountancy (CIPFA) collect similar data.
Operational	Appliances (OPS2a,2b)	Yes	Form removed as it is no longer utilised centrally and reduces the burden on the FRSs to provide data.
Operational	Special Service Incidents (OPSW4-5)	Yes	Forms removed and replaced with data tables on the website obtained from the Incident Recording System (IRS).
Operational	Calls handled by fire control (OPSW6)	No	
Operational	Vehicle replacement (OPSW9-10)	Yes	Form removed as it is no longer utilised centrally and reduces the burden on the FRSs to provide data.
Operational	Fire Stations	Yes	Number of private brigade stations removed to be consistent with HRFW2.
Fire safety	Audits and outcomes (FSW1)	No	
Fire safety	Enforcement activity (FSW2)	No	
Fire safety	Detail about enforcement action and its outcome (FSW3-8b)	Yes	Forms removed as this level of detail is no longer utilised centrally and reduces the burden on the FRSs to provide data.
Community Fire safety	Community fire safety activity	Yes	Forms replaced by a new set of five tables which aim to be more outcome focussed.
Community Fire safety	Availability of staff	Yes	Form removed as it is no longer utilised centrally and reduces the burden on the FRSs to provide data.

HRFW1
Wholetime Posts

2011-12

	Total		Head Quarters / Division		Training		Fire Safety		Community Fire Safety		Fire Stations		Non-Operational		V1	Comments
	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)		
	a	b	c	d	e	f	g	h	i	j	k	l	m	n		
1 Brigade Manager	0.00	0.00													✖	
2 Area Manager	0.00	0.00													✖	
3 Group Manager	0.00	0.00													✖	
4 Station Manager	0.00	0.00													✖	
5 Watch Manager	0.00	0.00													✖	
6 Crew Manager	0.00	0.00													✖	
7 Firefighter	0.00	0.00													✖	
8 Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

2010-11

	Total		Head Quarters / Division		Training		Fire Safety		Community Fire Safety		Fire Stations		Non-Operational			Comments
	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)		
	a	b	c	d	e	f	g	h	i	j	k	l	m	n		
1 Brigade Manager																
2 Area Manager																
3 Group Manager																
4 Station Manager																
5 Watch Manager																
6 Crew Manager																
7 Firefighter																
8 Total																

Comparison

	Total		Head Quarters / Division		Training		Fire Safety		Community Fire Safety		Fire Stations		Non-Operational			Comments
	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)		
	a	b	c	d	e	f	g	h	i	j	k	l	m	n		
1 Brigade Manager	✔	✔	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
2 Area Manager	✔	✔	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
3 Group Manager	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
4 Station Manager	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
5 Watch Manager	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
6 Crew Manager	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
7 Firefighter	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
8 Total	✖	✖	✖	✖	✔	✔	✖	✖	✔	✔	✖	✖	✔	✔		

Operational

Comments

Retained Duty System Posts (including wholetime on separate contract)

2011-12	Retained posts in 24 hour units of cover	Total retained strength in numbers	Total retained strength in 24 hour units	Number of volunteers	V1				Comments
	a	b	c	d	a	b	c	d	
1 Group Manager					✖	✖	✖	✖	
2 Station Manager					✖	✖	✖	✖	
3 Watch Manager					✖	✖	✖	✖	
4 Crew Manager					✖	✖	✖	✖	
5 Firefighter					✖	✖	✖	✖	
6 Total	0.00	0	0.00	0	✔	✔	✔	✔	

2010-11	Retained posts in 24 hour units of cover	Total retained strength in numbers	Total retained strength in 24 hour units	Number of volunteers	V2				Comments
	a	b	c	d	a	b	c	d	
1 Group Manager					✖	✖	✖	✖	
2 Station Manager					✖	✖	✖	✖	
3 Watch Manager					✖	✖	✖	✖	
4 Crew Manager					✖	✖	✖	✖	
5 Firefighter					✖	✖	✖	✖	
6 Total					✖	✖	✖	✔	

Comments

HRFW3

Fire Control Posts

2011-12	Wholetime		V1		Comments
	Posts (FTE)	Strength (FTE)	a	b	
	a	b			
1 Group Manager (Control)			✖	✖	
2 Station Manager (Control)			✖	✖	
3 Watch Manager (Control)			✖	✖	
4 Crew Manager (Control)			✖	✖	
5 Firefighter (Control)			✖	✖	
6 Total	0.00	0.00	✔	✔	

2010-11	Wholetime		V2		Comments
	Posts (FTE)	Strength (FTE)	a	b	
	a	b			
1 Group Manager (Control)			✖	✖	
2 Station Manager (Control)			✖	✖	
3 Watch Manager (Control)			✖	✖	
4 Crew Manager (Control)			✖	✖	
5 Firefighter (Control)			✖	✖	
6 Total			✖	✖	

Comments

HRFW4a
Non-operational Posts and Strength at 31st March

Type of duty system	Total		Head Quarters / Division		Training		Fire Safety		Community Fire Safety		Fire Stations		V1	Comments
	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength		
2011-12	a	b	c	d	e	f	g	h	i	j	k	l		
1 Non-operational	0.00	0.00											✖	

Type of duty system	Total		Head Quarters / Division		Training		Fire Safety		Community Fire Safety		Fire Stations			Comments
	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength		
2010-11	a	b	c	d	e	f	g	h	i	j	k	l		
1 Non-operational														

Type of duty system	Total		Head Quarters / Division		Training		Fire Safety		Community Fire Safety		Fire Stations			Comments
	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength	Posts	Strength		
Comparison	a	b	c	d	e	f	g	h	i	j	k	l		
1 Non-operational	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		

Comments

Top 5 per cent of earners at 31st March

Type of duty system	Top 5 per cent of earners						V1	Comments
	White		From black and ethnic minority communities		Total			
	Men	Women	Men	Women	Men	Women		
2011-12	a	b	c	d				
1 Wholetime					0	0	✘ ✘ ✘ ✘ ✔ ✔	
2 Fire control					0	0	✘ ✘ ✘ ✘ ✔ ✔	
3 Non-operational					0	0	✘ ✘ ✘ ✘ ✔ ✔	

Type of duty system	Top 5 per cent of earners						V2	Comments
	White		From black and ethnic minority		Total			
	Men	Women	Men	Women	Men	Women		
2010-11	a	b		c				
1 Wholetime							✘ ✘ ✘ ✘ ✘ ✔	
2 Fire control							✘ ✘ ✘ ✘ ✔ ✔	
3 Non-operational							✘ ✘ ✘ ✘ ✔ ✔	

Comments

HRFW5
Staff at Headquarters on 31 March

Human Resources Forms (HRFW) 2011-12

North Wales

2011-12		Operational		Non-operational		V1				Comments
		Posts (FTE)	Strength (FTE)	Posts (FTE)	Strength (FTE)	a	b	c	d	
		a	b	c	d					
1	**Total headquarters staff**	0.00	0.00	0.00	0.00	✓	✓	✓	✓	
2	Human resources					✗	✗	✗	✗	
3	Finance					✗	✗	✗	✗	
4	Procurement					✗	✗	✗	✗	
5	Of which: Estates					✗	✗	✗	✗	
6	Information Technology					✗	✗	✗	✗	
7	Transport					✗	✗	✗	✗	
8	Other not listed above					✗	✗	✗	✗	

Comments

HRFW7
Health and Safety
Shifts/Days lost to sickness

2011-12	Wholetime	Fire control	Non-operational	V1			Comments
	a	b	c				
1 Number of shifts/days lost to short-term sickness				✖	✖	✖	
2 Number of shifts/days lost to long-term sickness				✖	✖	✖	
3 Total	0.00	0.00	0.00	✔	✔	✔	

2010-11	Wholetime	Fire control	Non-operational	V2			Comments
	a	b	c				
1 Number of shifts/days lost to short-term sickness				✖	✖	✖	
2 Number of shifts/days lost to long-term sickness				✖	✖	✖	
3 Total				✖	✔	✖	

Comments

HRFW10
Age, Gender and Ethnic Origin of Personnel
Wholetime Uniformed Staff (excluding Fire Control) - Men

2011-12	Total Men	16-24	25-34	35-49	50-54	55-59	60+	Total Men	White	Ethnic Minority	Not stated	V1	V3	Comments
	a	b	c	d	e	f	g	h	i	j	k			
1 Brigade Manager	0							0				✗	✓	
2 Area Manager	0							0				✗	✓	
3 Group Manager	0							0				✗	✓	
4 Station Manager	0							0				✗	✓	
5 Watch Manager	0							0				✗	✓	
6 Crew Manager	0							0				✗	✓	
7 Firefighter	0							0				✗	✓	
8 Total	0	0	0	0	0	0	0	0	0	0	0	✓	✓	

2010-11	a	b	c	d	e	f	g	h	i	j	k			
1 Brigade Manager														
2 Area Manager														
3 Group Manager														
4 Station Manager														
5 Watch Manager														
6 Crew Manager														
7 Firefighter														
8 Total														

Comparison	a	b	c	d	e	f	g	h	i	j	k			
1 Brigade Manager	✓	✗	✗	✗	✗	✗	✗	✓	✗	✗	✗			
2 Area Manager	✓	✗	✗	✗	✗	✗	✗	✓	✗	✗	✗			
3 Group Manager	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗			
4 Station Manager	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗			
5 Watch Manager	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗			
6 Crew Manager	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗			
7 Firefighter	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗			
8 Total	✗	✓	✗	✗	✗	✓	✓	✗	✗	✓	✓			

Comments

HRFW11
Age, Gender and Ethnic Origin of Personnel
Wholetime Uniformed Staff (excluding Fire Control) - Women

Human Resources Forms (HRFW) 2011-12
North Wales
Back to Home Page
HRFW12

2011-12	Age							Ethnic Group				V1	V3	Comments
	Total Women	16-24	25-34	35-49	50-54	55-59	60+	Total Women	White	Ethnic Minority	Not stated			
	a	b	c	d	e	f	g	h	i	j	k			
1 Brigade Manager	0							0				✘	✔	
2 Area Manager	0							0				✘	✔	
3 Group Manager	0							0				✘	✔	
4 Station Manager	0							0				✘	✔	
5 Watch Manager	0							0				✘	✔	
6 Crew Manager	0							0				✘	✔	
7 Firefighter	0							0				✘	✔	
8 Total	0	0	0	0	0	0	0	0	0	0	0	✔	✔	

2010-11	a	b	c	d	e	f	g	h	i	j	k			
1 Brigade Manager														
2 Area Manager														
3 Group Manager														
4 Station Manager														
5 Watch Manager														
6 Crew Manager														
7 Firefighter														
8 Total														

Comparison	a	b	c	d	e	f	g	h	i	j	k			
1 Brigade Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
2 Area Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
3 Group Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
4 Station Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
5 Watch Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
6 Crew Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
7 Firefighter	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
8 Total	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔			

Comments

HRFW12
Age, Gender and Ethnic Origin of Personnel
Retained Firefighters - Men

		Age							Ethnic Group						
	Total Men	16-24	25-34	35-49	50-54	55-59	60+	Total Men	White	Ethnic Minority	Not stated	V1	V3	Comments
2011-12	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager	0							0				✖	✔	
2 Station Manager	0							0				✖	✔	
3 Watch Manager	0							0				✖	✔	
4 Crew Manager	0							0				✖	✔	
5 Firefighter	0							0				✖	✔	
6 Total	0	0	0	0	0	0	0	0	0	0	0	✔	✔	
2010-11	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager														
2 Station Manager														
3 Watch Manager														
4 Crew Manager														
5 Firefighter														
6 Total														
Comparison	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager	✔	✖	✖	✖	✖	✖	✖	✔	✖	✖	✖			
2 Station Manager	✔	✖	✖	✖	✖	✖	✖	✔	✖	✖	✖			
3 Watch Manager	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖			
4 Crew Manager	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖			
5 Firefighter	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖			
6 Total	✖	✖	✖	✖	✖	✔	✔	✖	✖	✔	✖			

Comments

HRFW13
Age, Gender and Ethnic Origin of Personnel
Retained Firefighters - Women

2011-12	Age							Ethnic Group				V1	V3	Comments
	Total Women	16-24	25-34	35-49	50-54	55-59	60+	Total Women	White	Ethnic Minority	Not stated			
	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager	0							0				✘	✔	
2 Station Manager	0							0				✘	✔	
3 Watch Manager	0							0				✘	✔	
4 Crew Manager	0							0				✘	✔	
5 Firefighter	0							0				✘	✔	
6 Total	0	0	0	0	0	0	0	0	0	0	0	✔	✔	

2010-11	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager														
2 Station Manager														
3 Watch Manager														
4 Crew Manager														
5 Firefighter														
6 Total														

Comparison	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
2 Station Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
3 Watch Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
4 Crew Manager	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
5 Firefighter	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
6 Total	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔			

Comments

HRFW14
Age, Gender and Ethnic Origin of Personnel
Fire Control Room Staff - Men

		Age							Ethnic Group					Comments
	Total Men	16-24	25-34	35-49	50-54	55-59	60+	Total Men	White	Ethnic Minority	Not stated	V1	V3	
2011-12	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager (Control)	0							0				✘	✔	
2 Station Manager (Control)	0							0				✘	✔	
3 Watch Manager (Control)	0							0				✘	✔	
4 Crew Manager (Control)	0							0				✘	✔	
5 Firefighter (Control)	0							0				✘	✔	
6 **Total**	0	0	0	0	0	0	0	0	0	0	0	✔	✔	
2010-11	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager (Control)														
2 Station Manager (Control)														
3 Watch Manager (Control)														
4 Crew Manager (Control)														
5 Firefighter (Control)														
6 **Total**														
Comparison	a	b	c	d	e	f	g	h	i	j	k			
1 Group Manager (Control)	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
2 Station Manager (Control)	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
3 Watch Manager (Control)	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
4 Crew Manager (Control)	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
5 Firefighter (Control)	✔	✘	✘	✘	✘	✘	✘	✔	✘	✘	✘			
6 **Total**	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔			

Comments

Age, Gender and Ethnic Origin of Personnel
Fire Control Room Staff - Women

		Age							Total Women	Ethnic Group			V1	V3	Comments
		Total Women	16-24	25-34	35-49	50-54	55-59	60+		White	Ethnic Minority	Not stated			
2011-12		a	b	c	d	e	f	g	h	i	j	k			
1	Group Manager (Control)	0							0				✖	✔	
2	Station Manager (Control)	0							0				✖	✔	
3	Watch Manager (Control)	0							0				✖	✔	
4	Crew Manager (Control)	0							0				✖	✔	
5	Firefighter (Control)	0							0				✖	✔	
6	**Total**	0	0	0	0	0	0	0	0	0	0	0	✔	✔	
2010-11		a	b	c	d	e	f	g	h	i	j	k			
1	Group Manager (Control)														
2	Station Manager (Control)														
3	Watch Manager (Control)														
4	Crew Manager (Control)														
5	Firefighter (Control)														
6	**Total**														
Comparison		a	b	c	d	e	f	g	h	i	j	k			
1	Group Manager (Control)	✔	✖	✖	✖	✖	✖	✖	✔	✖	✖	✖			
2	Station Manager (Control)	✔	✖	✖	✖	✖	✖	✖	✔	✖	✖	✖			
3	Watch Manager (Control)	✔	✖	✖	✖	✖	✖	✖	✔	✖	✖	✖			
4	Crew Manager (Control)	✔	✖	✖	✖	✖	✖	✖	✔	✖	✖	✖			
5	Firefighter (Control)	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖			
6	**Total**	✖	✔	✔	✖	✔	✔	✔	✖	✖	✔	✔			

Comments

Age, Gender and Ethnic Origin of Personnel
Non-operational Staff

		Age							Ethnic Group				V1	V3	Comments
		Total	16-24	25-34	35-49	50-54	55-59	60+	Total	White	Ethnic Minority	Not stated			
2011-12		a	b	c	d	e	f	g	h	i	j	k			
1	Men	0							0				✖	✔	
2	Women	0							0				✖	✔	
2010-11		a	b	c	d	e	f	g	h	i	j	k			
1	Men														
2	Women														
Comparison		a	b	c	d	e	f	g	h	i	j	k			
1	Men	✔	✖	✖	✖	✖	✖	✖	✔	✖	✖	✖			
2	Women	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖			

Comments

HRFW18-19
Wholetime Recruitment

	Men				Women				V1	Comments
	Ethnic Group									
	Total Men	White	Ethnic Minority	Not stated	Total Women	White	Ethnic Minority	Not stated		
2011-12	a	b	c	d	e	f	g	h		
1 Applications made	0				0				✖	
2 Successful applicants	0				0				✖	

2010-11	a	b	c	d	e	f	g	h		
1 Applications made										
2 Successful applicants										

Comparison	a	b	c	d	e	f	g	h		
1 Applications made	✔	✖	✖	✖	✔	✖	✖	✖		
2 Successful applicants	✔	✖	✖	✖	✔	✖	✖	✖		

Comments

HRFW20-21
Wholetime Recruitment
Unsuccessful Applications

Human Resources Forms (HRFW) 2011-12
North Wales
Back to Home Page
HRFW22 & 23

		Men			Women				V1	Comments
		Ethnic Group								
2011-12	Total Men	White	Ethnic Minority	Not stated	Total Women	White	Ethnic Minority	Not stated		
	a	b	c	d	e	f	g	h		
1 Initial sift	0				0				✖	
2 Medical examination	0				0				✖	
3 Practical/fitness tests	0				0				✖	
4 Paper tests	0				0				✖	
5 Interview	0				0				✖	
6 Other	0				0				✖	
7 **Total**	0	0	0	0	0	0	0	0	✔	

2010-11	a	b	c	d	e	f	g	h		
1 Initial sift										
2 Medical examination										
3 Practical/fitness tests										
4 Paper tests										
5 Interview										
6 Other										
7 **Total**										

Comparison	a	b	c	d	e	f	g	h		
1 Initial sift	✔	✖	✖	✖	✔	✖	✖	✖		
2 Medical examination	✔	✖	✖	✖	✔	✖	✖	✖		
3 Practical/fitness tests	✔	✖	✖	✖	✔	✖	✖	✖		
4 Paper tests	✔	✖	✖	✖	✔	✖	✖	✖		
5 Interview	✔	✖	✖	✖	✔	✖	✖	✖		
6 Other	✔	✖	✖	✖	✔	✖	✖	✖		
7 **Total**	✔	✔	✔	✔	✔	✔	✔	✔		

Comments

HRFW22-23
Retained Recruitment

Human Resources Forms (HRFW) 2011-12
North Wales
Back to Home Page

HRFW24 & 25

		Men				Women				V1	Comments
		Ethnic Group									
	Total Men	White	Ethnic Minority	Not stated	Total Women	White	Ethnic Minority	Not stated			
2011-12	a	b	c	d	e	f	g	h			
1 Applications made	0				0				✖		
2 Successful applicants	0				0				✖		
2010-11	a	b	c	d	e	f	g	h			
1 Applications made											
2 Successful applicants											
Comparison	a	b	c	d	e	f	g	h			
1 Applications made	✔	✖	✖	✖	✔	✖	✖	✖			
2 Successful applicants	✔	✖	✖	✖	✔	✖	✖	✖			

Comments

HRFW24-25
Retained Recruitment
Unsuccessful Applications

2011-12	Total Men	White	Ethnic Minority	Not stated	Total Women	White	Ethnic Minority	Not stated	V1	Comments
	a	b	c	d	e	f	g	h		
1 Initial sift	0				0				✖	
2 Medical examination	0				0				✖	
3 Practical/fitness tests	0				0				✖	
4 Paper tests	0				0				✖	
5 Interview	0				0				✖	
6 Other	0				0				✖	
7 Total	0	0	0	0	0	0	0	0	✔	

2010-11	a	b	c	d	e	f	g	h		
1 Initial sift										
2 Medical examination										
3 Practical/fitness tests										
4 Paper tests										
5 Interview										
6 Other										
7 Total										

Comparison	a	b	c	d	e	f	g	h		
1 Initial sift	✔	✖	✖	✖	✔	✖	✖	✖		
2 Medical examination	✔	✖	✖	✖	✔	✖	✖	✖		
3 Practical/fitness tests	✔	✖	✖	✖	✔	✖	✖	✖		
4 Paper tests	✔	✖	✖	✖	✔	✖	✖	✖		
5 Interview	✔	✖	✖	✖	✔	✖	✖	✖		
6 Other	✔	✖	✖	✖	✔	✖	✖	✖		
7 Total	✔	✔	✔	✔	✔	✔	✔	✔		

Comments

HRFW26-27
Fire Control Recruitment

Human Resources Forms (HRFW) 2011-12
North Wales
Back to Home Page
HRFW28 & 29

		Men				Women				V1	Comments
		Ethnic Group									
	Total Men	White	Ethnic Minority	Not stated	Total Women	White	Ethnic Minority	Not stated			
2011-12	a	b	c	d	e	f	g	h			
1 Applications made	0				0				✖		
2 Successful applicants	0				0				✖		
2010-11	a	b	c	d	e	f	g	h			
1 Applications made											
2 Successful applicants											
Comparison	a	b	c	d	e	f	g	h			
1 Applications made	✔	✖	✖	✖	✔	✖	✖	✖			
2 Successful applicants	✔	✖	✖	✖	✔	✖	✖	✖			

Comments

HRFW28-29
Fire Control Recruitment
Unsuccessful Applications

Human Resources Forms (HRFW) 2011-12
North Wales
Back to Home Page
HRFW30 & 31

2011-12	Men				Women				V1	Comments
	Ethnic Group									
	Total Men	White	Ethnic Minority	Not stated	Total Women	White	Ethnic Minority	Not stated		
	a	b	c	d	e	f	g	h		
1 Initial sift	0				0				✖	
2 Medical examination	0				0				✖	
3 Practical/fitness tests	0				0				✖	
4 Paper tests	0				0				✖	
5 Interview	0				0				✖	
6 Other	0				0				✖	
7 Total	0	0	0	0	0	0	0	0	✔	

2010-11	a	b	c	d	e	f	g	h		
1 Initial sift										
2 Medical examination										
3 Practical/fitness tests										
4 Paper tests										
5 Interview										
6 Other										
7 Total										

Comparison	a	b	c	d	e	f	g	h		
1 Initial sift	✔	✖	✖	✖	✔	✖	✖	✖		
2 Medical examination	✔	✖	✖	✖	✔	✖	✖	✖		
3 Practical/fitness tests	✔	✖	✖	✖	✔	✖	✖	✖		
4 Paper tests	✔	✖	✖	✖	✔	✖	✖	✖		
5 Interview	✔	✖	✖	✖	✔	✖	✖	✖		
6 Other	✔	✖	✖	✖	✔	✖	✖	✖		
7 Total	✔	✔	✔	✔	✔	✔	✔	✔		

Comments

HRFW30-31
Non-operational Recruitment

Human Resources Forms (HRFW) 2011-12
North Wales
Back to Home Page
HRFW32 & 33

	Men				Women				V1	Comments
	Ethnic Group									
	Total Men	White	Ethnic Minority	Not stated	Total Women	White	Ethnic Minority	Not stated		
2011-12	a	b	c	d	e	f	g	h		
1 Applications made	0				0				✖	
2 Successful applicants	0				0				✖	

2010-11	a	b	c	d	e	f	g	h		
1 Applications made										
2 Successful applicants										

Comparison	a	b	c	d	e	f	g	h		
1 Applications made	✔	✖	✖	✖	✔	✖	✖	✖		
2 Successful applicants	✔	✖	✖	✖	✔	✖	✖	✖		

Comments

HRFW32-33
Non-operational Recruitment
Unsuccessful Applications

	Men				Women				V1	Comments
	Ethnic Group									
	Total Men	White	Ethnic Minority	Not stated	Total Women	White	Ethnic Minority	Not stated		
2011-12	a	b	c	d	e	f	g	h		
1 Initial sift	0				0				✖	
2 Medical examination	0				0				✖	
3 Practical/fitness tests	0				0				✖	
4 Paper tests	0				0				✖	
5 Interview	0				0				✖	
6 Other	0				0				✖	
7 **Total**	0	0	0	0	0	0	0	0	✔	

2010-11	a	b	c	d	e	f	g	h		
1 Initial sift										
2 Medical examination										
3 Practical/fitness tests										
4 Paper tests										
5 Interview										
6 Other										
7 **Total**										

Comparison	a	b	c	d	e	f	g	h		
1 Initial sift	✔	✖	✖	✖	✔	✖	✖	✖		
2 Medical examination	✔	✖	✖	✖	✔	✖	✖	✖		
3 Practical/fitness tests	✔	✖	✖	✖	✔	✖	✖	✖		
4 Paper tests	✔	✖	✖	✖	✔	✖	✖	✖		
5 Interview	✔	✖	✖	✖	✔	✖	✖	✖		
6 Other	✔	✖	✖	✖	✔	✖	✖	✖		
7 **Total**	✔	✔	✔	✔	✔	✔	✔	✔		

Comments

HRFW34
Retention
Number Leaving the Fire Service

Human Resources Forms (HRFW) 2011-12
North Wales
Back to Home Page
HRFW80

2011-12

		Men										Women										Comments
		Total	Wholetime	Retained	Fire control	Non-operational	V1					Total	Wholetime	Retained	Fire control	Non-operational	V1					
		a	b	c	d	e	a	b	c	d	e	f	g	h	i	j	f	g	h	i	j	
1	Dismissal on disciplinary grounds	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
2	Medical discharge due to harassment or discrimination	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
3	Resignation due to harassment or discrimination	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
4	Medical discharge for other reasons	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
5	Poor performance/efficiency	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
6	Resignation to take other employment	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
7	Compulsory/voluntary age retirement	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
8	Redundancy	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
9	Deceased	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
10	Personal/work commitments	0					✔		✘			0					✔		✘			
11	Moving away from catchment area	0					✔		✘			0					✔		✘			
12	Other reasons	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
13	**Total**	0	0	0	0	0	✔	✔	✔	✔	✔	0	0	0	0	0	✔	✔	✔	✔	✔	
14	Harassment, bullying or discrimination was (or was believed to be) a factor	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	

2010-11

							V2										V2					Comments
		a	b	c	d	e	a	b	c	d	e	f	g	h	i	j	f	g	h	i	j	
1	Dismissal on disciplinary grounds	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
2	Medical discharge due to harassment or discrimination	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
3	Resignation due to harassment or discrimination	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
4	Medical discharge for other reasons	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
5	Poor performance/efficiency	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
6	Resignation to take other employment	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
7	Compulsory/voluntary age retirement	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
8	Redundancy	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
9	Deceased	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
10	Personal/work commitments	0					✔		✘			0					✔		✘			
11	Moving away from catchment area	0					✔		✘			0					✔		✘			
12	Other reasons	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	
13	**Total**	0	0	0	0	0	✔	✔	✔	✔	✔	0	0	0	0	0	✔	✔	✔	✔	✔	
14	Harassment, bullying or discrimination was (or was believed to be) a factor	0					✔	✘	✘	✘	✘	0					✔	✘	✘	✘	✘	

Comments

HRFW80

Human Resources Forms (HRFW) 2011-12

Health and Safety

North Wales

Fire & Rescue Service Injuries During Operational Incidents

Back to Home Page

HRFW81

2011-12	At Fires												At Special Service Incidents												Comments
	Wholetime	Day-crew	Retained	Volunteer	Fire control	Non-operational				V1			Wholetime	Day-crew	Retained	Volunteer	Fire control	Non-operational				V1			
	a	b	c	d	e	f	a	b	c	d	e	f	g	h	i	j	k	l	g	h	i	j	k	l	
1 Total number of personnel injured							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	
2 Number of "Over 3 day injuries"							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	
3 Number of RIDDOR Major injuries							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	
4 Number of fatal injuries							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	
5 Total normal duty days lost							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	

RIDDOR = Reporting of Injuries, Diseases and Dangerous Occurrences Regulations

2010-11							V2												V2						
	a	b	c	d	e	f	a	b	c	d	e	f	g	h	i	j	k	l	g	h	i	j	k	l	
1 Total number of personnel injured							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	
2 Number of "Over 3 day injuries"							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	
3 Number of RIDDOR Major injuries							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	
4 Number of fatal injuries							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	
5 Total normal duty days lost							✘	✘	✘	✘	✘	✘							✘	✘	✘	✘	✘	✘	

Comments

Health and Safety

Fire & Rescue Service Injuries During Training For Operational Incidents

	On Fire & Rescue Service Premises								Off Fire & Rescue Service Premises								
	Wholetime	Day-crew	Retained	Volunteer	V1				Wholetime	Day-crew	Retained	Volunteer	V1				Comments
2011-12	a	b	c	d	a	b	c	d	e	f	g	h	e	f	g	h	
1 Total number of personnel injured					✖	✖	✖	✖					✖	✖	✖	✖	
2 Number of "Over 3 day injuries"					✖	✖	✖	✖					✖	✖	✖	✖	
3 Number of RIDDOR Major injuries					✖	✖	✖	✖					✖	✖	✖	✖	
4 Number of fatal injuries					✖	✖	✖	✖					✖	✖	✖	✖	
5 Total normal duty days lost					✖	✖	✖	✖					✖	✖	✖	✖	

RIDDOR = Reporting of Injuries, Diseases and Dangerous Occurrences Regulations

					V2								V2				
2010-11	a	b	c	d	a	b	c	d	e	f	g	h	e	f	g	h	
1 Total number of personnel injured					✖	✖	✖	✖					✖	✖	✖	✖	
2 Number of "Over 3 day injuries"					✖	✖	✖	✖					✖	✖	✖	✖	
3 Number of RIDDOR Major injuries					✖	✖	✖	✖					✖	✖	✖	✖	
4 Number of fatal injuries					✖	✖	✖	✖					✖	✖	✖	✖	
5 Total normal duty days lost					✖	✖	✖	✖					✖	✖	✖	✖	

Comments

Health and Safety

Fire & Rescue Service Injuries During Routine Activities

	On Fire & Rescue Service Premises														Off Fire & Rescue Service Premises														Comments
	Wholetime	Day-crew	Retained	Volunteer	Fire control	Non-operational	Non-brigade				V1				Wholetime	Day-crew	Retained	Volunteer	Fire control	Non-operational	Non-brigade				V1				
2011-12	a	b	c	d	e	f	g	a	b	c	d	e	f	g	h	i	j	k	l	m	n	h	i	j	k	l	m	n	
1 Total number of personnel injured								✖	✖	✖	✖	✖	✖	✖								✖	✖	✖	✖	✖	✖	✖	
2 Number of "Over 3 day injuries"								✖	✖	✖	✖	✖	✖	✖								✖	✖	✖	✖	✖	✖	✖	
3 Number of RIDDOR Major injuries								✖	✖	✖	✖	✖	✖	✖								✖	✖	✖	✖	✖	✖	✖	
4 Number of fatal injuries								✖	✖	✖	✖	✖	✖	✖								✖	✖	✖	✖	✖	✖	✖	
5 Total normal duty days lost								✖	✖	✖	✖	✖	✖									✖	✖	✖	✖	✖	✖		

RIDDOR = Reporting of Injuries, Diseases and Dangerous Occurrences Regulations

2010-11	a	b	c	d	e	f	g	a	b	c	d	e	f	g	h	i	j	k	l	m	n	h	i	j	k	l	m	n	
1 Total number of personnel injured								✖	✖	✖	✖	✖	✖	✖								✖	✖	✖	✖	✖	✖	✖	
2 Number of "Over 3 day injuries"								✖	✖	✖	✖	✖	✖	✖								✖	✖	✖	✖	✖	✖	✖	
3 Number of RIDDOR Major injuries								✖	✖	✖	✖	✖	✖	✖								✖	✖	✖	✖	✖	✖	✖	
4 Number of fatal injuries								✖	✖	✖	✖	✖	✖	✖								✖	✖	✖	✖	✖	✖	✖	
5 Total normal duty days lost								✖	✖	✖	✖	✖	✖									✖	✖	✖	✖	✖	✖		

Comments

HRFW83

Health and Safety

Fire & Rescue Service Vehicle Accidents

Human Resources Forms (HRFW) 2011-12

North Wales

[Back to Home Page](#)

[HRFW85](#)

2011-12

		Fire appliances		Cars and vans		V1				Comments
		On blue light	Off blue light	On blue light	Off blue light					
		a	b	c	d	a	b	c	d	
1	Total number of vehicle accidents					✖	✖	✖	✖	
2	Total number of FRS vehicles involved					✖	✖	✖	✖	
3	Number of 'vehicle damage only'					✖	✖	✖	✖	
4	Number of service personnel killed					✖	✖	✖	✖	
5	Number of service personnel injured					✖	✖	✖	✖	
6	Number of non-service personnel killed					✖	✖	✖	✖	
7	Number of non-service personnel injured					✖	✖	✖	✖	

2010-11

						V2				
		a	b	c	d	a	b	c	d	
1	Total number of vehicle accidents					✖	✖	✖	✖	
2	Total number of FRS vehicles involved					✖	✖	✖	✖	
3	Number of 'vehicle damage only'					✖	✖	✖	✖	
4	Number of service personnel killed					✖	✖	✖	✖	
5	Number of service personnel injured					✖	✖	✖	✖	
6	Number of non-service personnel killed					✖	✖	✖	✖	
7	Number of non-service personnel injured					✖	✖	✖	✖	

Comments

HRFW85

Health and Safety

Near Misses

2011-12	During operational activity	During training activity	During routine activity	V1			Comments
	a	b	c	a	b	c	
1 Number of incidents				✖	✖	✖	
2 RIDDOR Dangerous Occurrences				✖	✖	✖	
3 Potential injury to persons				✖	✖	✖	
4 Potential damage to vehicles				✖	✖	✖	
5 Potential damage to operational equipment				✖	✖	✖	
6 Potential damage to buildings				✖	✖	✖	

RIDDOR = Reporting of Injuries, Diseases and Dangerous Occurrences Regulations

2010-11	a	b	c	V2 a	b	c	
1 Number of incidents				✖	✖	✖	
2 RIDDOR Dangerous Occurrences				✖	✖	✖	
3 Potential injury to persons				✖	✖	✖	
4 Potential damage to vehicles				✖	✖	✖	
5 Potential damage to operational equipment				✖	✖	✖	
6 Potential damage to buildings				✖	✖	✖	

Comments

HRFW86
Health and Safety
Ill-Health Retirements

Human Resources Forms (HRFW) 2011-12
North Wales
Back to Home Page

			Due to service		Not due to service		V1				Comments
			Men	**Women**	**Men**	**Women**					
2011-12			a	b	c	d	a	b	c	d	
1	**Wholetime**	Total					✘	✘	✘	✘	
		Cases undecided at end of year					✘	✘	✘	✘	
2	**Retained**	Total					✘	✘	✘	✘	
		Cases undecided at end of year					✘	✘	✘	✘	
3	**Fire control**	Total					✘	✘	✘	✘	
		Cases undecided at end of year					✘	✘	✘	✘	
4	**Non-operational**	Total					✘	✘	✘	✘	
		Cases undecided at end of year					✘	✘	✘	✘	
5	**Total**		0	0	0	0	✔	✔	✔	✔	

							V2				
2010-11			a	b	c	d	a	b	c	d	
1	**Wholetime**	Total					✘	✘	✘	✘	
		Cases undecided at end of year					✘	✘	✘	✘	
2	**Retained**	Total					✘	✘	✘	✘	
		Cases undecided at end of year					✘	✘	✘	✘	
3	**Fire control**	Total					✘	✘	✘	✘	
		Cases undecided at end of year					✘	✘	✘	✘	
4	**Non-operational**	Total					✘	✘	✘	✘	
		Cases undecided at end of year					✘	✘	✘	✘	
5	**Total**						✔	✔	✔	✔	

Comments

General Guidance - Tables 1 to 7

HRFW1 – Wholetime posts

1.1 ● Posts – this is the number of permanent posts in the FRS. It would be helpful if any change to the figures for the previous year could be accompanied by a note of explanation.

1.2 ● Strength – this is the actual number of permanent posts filled as at 31 March. Personnel who are on temporary promotion at 31 March are to be counted in the temporary role held on that day.

1.3 ● Figures should be entered into each column in a manner that most closely reflects the structure of the FRS e.g. Area/Functional commands would be included within HQ/Division columns.

1.4 ● The column for non-operational staff is provided so that FRSs can indicate any posts which are uniformed, but which are not deemed to require personnel to fulfil any operational commitment.

1.5 ● The column for fire station personnel should include all wholetime rider personnel attached to stations regardless of the duty system they work. Supervisory posts (e.g. Station Managers) should only be included within the fire station's overall number of posts if their sole duties are to manage a station or group of stations (apart from minor additional duties e.g. accident or fire investigation etc). If the post is one involving a wider range of supervisory duties at area/divisional level, it should be included within the HQ/Division establishment.

1.6 ● All figures are to be entered as full time equivalents (FTE).

1.7 ● If a FRS has recruits who are being trained to fill vacancies which have not yet arisen, then any such recruits are not to be included under any of the 'Posts' columns but the numbers are to be included in the 'Strength' column for HQ. Where a FRS has recruits who are in training to cover existing vacancies, then they are to be included within the strength of fire station personnel. Apportion recruits according to the known vacancies (and resultant planned postings) on stations.

HRFW2 – Retained posts

2.1 ● This information is used to determine if the number of retained duty system personnel is sufficient to fulfil operational commitments.

2.2 ● Retained posts in 24-hour units of cover – if this has changed from the previous year, then it would be helpful if a note of explanation could be provided.

2.3 ● Total retained strength – the actual number of retained duty system personnel at 31 March, given in both actual numbers and then calculated in 24-hour units. Personnel who are on temporary promotion at 31 March are to be counted in the temporary role held on that day.

HRFW3 – Fire control posts

3.1 ● Posts and strength – All persons having a fire control role on 31 March should be included. This means that you should not only count those involved in call handling, mobilising and associated activities and management thereof, but others detached to personnel departments or undertaking special projects. This is to be entered in full time equivalents. Personnel who are on temporary promotion at 31 March are to be counted for strength purposes only in the temporary role held on that day.

3.2 ● Watch details - this should reflect the numbers employed to handle emergency calls and deal with related activities. The figure entered should be the total number of personnel on watch related duties, not an average of those on one watch. It is used when calculating emergency calls per operator and other indicators and should only include those personnel conditioned to a shift system (normally alternating between day and night shifts) and not those conditioned to permanent day duties and not handling calls, or those supervisors conditioned to a flexible duty system.

HRFW4a - Non-operational posts

4.1 ● Posts and strength - All non-operational personnel on 31 March should be included. This is the figure approved by the Fire and Rescue Authority as the number of full time equivalent posts required to be employed to fulfil the support functions of the authority. Non-operational personnel will work approximately 220 to 230 days.

4.2 ● Strength - Strength is to be taken as the number of persons employed on the various duty systems on 31 March. If a FRS has recruits who are being trained to fill vacancies which have not yet arisen, then any such recruits are not to be included here. Where a FRS has recruits who are in training to cover existing vacancies, then they are to be included within the strength of rider personnel. Apportion recruits according to the known vacancies (and resultant planned postings) on shift or day crew stations.

General Guidance - Tables 1 to 7

HRFW4b - Top 5% of earners

4.3 All staff, including wholetime, fire control and non-operational personnel, but excluding retained duty system personnel, are to be included in the calculation. Staff on secondment should also be included if the salary is either paid by the FRS direct or reimbursed by the FRS.

HRFW5 - Headquarters staff

5.1 Include all staff who work at headquarters. This should be equal to at least the total of staff in the 'headquarters/division' columns of tables HRFW 1, 3 and 4a.

HRFW7 – Shifts/days lost to sickness

7.1 ● This return contains information required to publish the numerators for performance indicator FRS/CHR/C/004.

7.2 ● Personnel should be included in the return if they are a) temporary personnel who have been employed for over a year on 31 March, b) on fixed term contracts and have been employed for over a year on 31 March, and c) secondees, but only by the FRS paying their salaries. Personnel to be excluded are a) agency staff, b) casuals and c) those employed by outside contractors.

7.3 ● Short term equates to those individual continuous periods of sickness of 28 calendar days or less. Long term equates to those individual continuous periods of sickness of more than 28 calendar days. Both categories are regardless of how many actual days/shifts are lost. All long-term sickness is to be recorded in the second row and not the first part of it in the first row (i.e. the first 28 days of it).

7.4 ● Personnel should be included in the return if they are serving a period of notice, but submitting medical certificates to cover the period of notice.

7.5 ● All shift patterns should be included within a 24-hour day, commencing midnight, when a work shift is scheduled to commence. For example, for flexible duty staff, a shift may be a 24-hour duty day or an 8-hour duty day.

7.6 ● Enter the total number of days/shifts lost for each category of sickness for all personnel within that column heading. The figures to be entered on the relevant row are actual working days/shifts lost and are not to include any rota days that may form part of the period of sickness.

7.7 ● Part time staff and job share staff should be recorded in full time equivalent shifts within their relevant employee category, i.e. cumulative totals of part shifts should be added together and reported as full shifts lost based on the average work pattern within the relevant employee category.

7.8 ● Example: for a non-operational employee working 3 hours per day conditioned to 37 hour pay and conditions pro-rata, who was sick for a period covering five calendar days normally scheduled for work:
Full time employee works 37 hours per week, approximately 7.5 hours per day.
Part time employee is sick for five 3-hour shifts 3x5=15 hours' sickness absence in total.
Number of days is calculated from 15/7.5 = 2. They would lose two days FTE to sickness.

7.9 ● In the instance of an employee reporting sick part way through a working day/shift, the information is to be recorded to the nearest half day/shift.

General Guidance - Tables 10 to 34

HRFW10 – HRFW34 – Staff profile, recruitment and retention

0.1 ● These returns provide information which will permit recording and monitoring of data related to equality and fairness at work for reporting on a national basis, as well as making comparisons between FRSs and assessing progress on targets.

0.2 ● Where the ethnic origin of a person is not known the details are not to be entered into 'other', but are to be submitted in the box 'Don't know'. The category 'other' is only to be used for known classifications that do not fit into those detailed.

0.3 ● The figures for HRFW18 – HRFW34 are the totals for the whole year from 1 April to 31 March.

0.4 ● Where retained duty system personnel are filling two posts, with separate contracts of employment, then they should be counted twice on the relevant returns.

HRFW10 – HRFW17 – Staff profile

0.5 ● For the purposes of these returns age should be taken as age as at 31 March.

0.6 ● Personnel should be included in the returns if they are a) temporary staff who have been employed for over a year on 31 March, b) on fixed term contracts and have been employed for over a year on 31 March, and c) secondees, but only by the FRS paying their salaries. Personnel to be excluded are a) agency staff, b) casuals and c) those employed by outside contractors.

0.7 ● The information required is an actual total of personnel (not full-time equivalents) as at 31 March, broken down by both their gender, ethnic origin and age.

0.8 ● An employee should be counted on more than one of the forms where, say, a person has a contract for wholetime, fire control or non-operational duties and is separately employed on a retained duty system contract. In this example he/she would be counted on the full time return and again on HRFW12 or HRFW13.

0.9 ● In completing the form the totals for age and ethnicity should be identical.

HRFW10 – HRFW11 – Wholetime personnel

10.1 Only wholetime operational personnel (including riders, non-operational personnel and flexible duty officers, and recruits in training, but excluding fire control) at 31 March are to be counted.   Personnel who are on temporary promotion at 31 March are to be counted in the temporary role held on that day.

HRFW12 – HRFW13 – Retained personnel

12.1 Only retained duty system personnel at 31 March are to be counted. The volunteers who were included in HRFW2 should be excluded from these returns. Also exclude private brigades and local fire units. Personnel who are on temporary promotion at 31 March are to be counted in the temporary role held on that day.

HRFW14 – HRFW15 – Fire Control personnel

14.1 Only fire control personnel at 31 March are to be counted. Personnel who are on temporary promotion at 31 March are to be counted in the temporary role held on that day.

HRFW16 – HRFW17 – Non-Operational personnel

16.1 Only non-operational staff such as those employed in administration, catering, cleaning, stores, workshops and non-operational fire safety inspectors at 31 March are to be counted. No differential is made on grade.

HRFW18 – HRFW33 – Recruitment

18.1	● Where a FRS undertakes a recruitment procedure on behalf of another FRS, then the recruiting FRS is to complete all the details for applications and successful/unsuccessful candidates. If a number of FRSs assist in the recruiting process (e.g. by hosting one of the selection tests) then one FRS should be nominated to enter the details on its returns for all of the FRSs. The other FRS(s) receiving those successful applicants would then make no return but should notify Welsh Government separately that they are part of a joint recruitment scheme.
18.2	● Applications for positions which are fixed-term contracts of over a year should be counted in the returns.
18.3	● Applications made – the number of completed application forms received during the reporting year by the FRS.
18.4	● Successful applicants – the number of personnel who, during the reporting year, were put on a waiting list for a subsequent vacancy, offered an appointment, or directly offered a position where there is no waiting list during the reporting year, regardless of when the application was received or the process started.
18.5	● Unsuccessful applicants - the number of personnel who, during the reporting year, were officially notified that their application was unsuccessful, regardless of when the application was received or the process started.
18.6	● The presence of the various categories for failure is not an indication that all or any of these tests should be conducted by a FRS, but are there to give FRSs the opportunity to provide a general reason why an applicant was unsuccessful.
18.7	● Medical examinations – includes eyesight, hearing, lung function and other medical conditions.
18.8	● Practical/fitness tests – includes practical aptitude tests, step tests, and strength tests.

HRFW34 – Retention: number leaving the fire service

34.1	● Personnel are to be included whose last day of employment in the fire service, regardless of any prior periods of sickness or suspension, falls within the period 01 April to 31 March. They should also be included in the returns if they are a) temporary staff who were employed for over a year on their last day of service, b) on fixed term contracts and were employed for over a year on their last day of service, and c) secondees, but only by the FRS that was paying their salaries. Personnel to be excluded are a) agency staff, b) casuals and c) those employed by outside contractors.
34.2	● Where a person leaves to take up another type of employment within the same FRS (e.g. a non-uniformed person transferring into fire control), then this is to be recorded as 'Resignation to take other employment'. If someone is medically retired beyond the normal retirement age, then he/she should be included in the ill-health retirement figures and a note made of it in the 'Comments' section of the annual return. Personnel transferring to other FRSs or being seconded to the Welsh Government, Fire Service College, etc. are not to be included.
34.3	● Where a medical discharge or resignation of an individual is a direct result of harassment or discrimination, then this is to be recorded in one of the two appropriate rows. However, where harassment, bullying, or discrimination was, or was believed to be, only a factor as to why a person left, then they should be recorded in one of the other rows, and additionally recorded in the last row as well.
34.4	● For other reasons, please provide details about the reason.
34.5	● Where, at the end of the reporting year, it is known that an appeal is pending over the dismissal of an individual, be it for disciplinary, medical or proficiency reasons, then the details are not to be entered until the outcome of the appeal is known, which may be in the following reporting year.

General Guidance - Tables 80 to 86

HRFW80 – HRFW86 – Health and safety

80.01 These returns collect the information necessary to inform decision making about health and safety. The returns reflect the categories detailed in Fire Service Circular 6/2001.

HRFW80 – HRFW82 – FRS injuries

80.02 ● Total number of personnel injured – count injuries sustained during each activity for each group. Count multiple injuries to one individual that were sustained during a single event as a single injury. Count injured persons not injuries, e.g. a broken arm and leg = 1 injury.

80.03 ● Number of 'over 3 day' injuries – count injuries for each group sustained during each activity which were not 'major' as defined in RIDDOR but resulted in the person being unavailable for their normal duties for a period of more than three days.

80.04 ● Number of RIDDOR Major Injuries – count injuries sustained during each activity for each group which resulted in an injury that is defined in RIDDOR as a 'major' injury.

80.05 ● The total number of days lost should include all days lost to the FRS during the reporting period as a result of a personal injury. Count inclusive rota days for operational staff and weekend rest days for other staff groups, but do not count those days spent on light- or modified- duties.

80.06 ● For the purposes of these returns 'wholetime' includes all those personnel other than day crewed, retained or volunteer who would be available for operational duties. This will include wholetime recruits who are in training and any injuries are to be recorded in the relevant return under wholetime.

80.07 ● There are columns in HRFW80 to include members of fire control and non-operational personnel who may attend an operational incident in a support capacity (e.g. crewing control units or servicing operational vehicles).

80.08 ● There are also columns in HRFW82 to include non-operational personnel and non-FRS personnel (including members of the public) who may be injured as a result of routine FRS activities.

80.09 ● Injuries occurring whilst responding to incidents (e.g. a retained person en route to the fire station) are to be included in HRFW80. If an injury occurs whilst returning from an incident, this is to be included in HRFW80. The incident is considered to be ongoing until such time as the person is back at the station or, if proceeding directly to other duties such as hydrant testing or training, then until commencing that activity.

80.10 ● Injuries occurring during fitness training are to be included in HRFW82.

HRFW83 – FRS vehicle accidents

83.1 ● Include all accidents involving FRS vehicles (including leased vehicles) that operate with blue lights (either permanently fixed, or that were fitted with blue lights at the time of the accident) for each of the circumstances in the box. Exclude all vehicles which do not operate with blue lights.

83.2 ● Total number of vehicle accidents - count accidents, not damaged vehicles, i.e. an accident involving two FRS vehicles is to be recorded as one accident.

83.3 ● Total number of FRS vehicles involved – the total number of all FRS vehicles involved in accidents during the reporting year.

83.4 ● Vehicle damage only – only count those accidents where no one was injured. Enter the number of damaged FRS vehicles not accidents.

83.5 ● Number of service personnel killed or injured – enter in the relevant row the numbers of service personnel that have been killed or injured in the reporting year as a result of a vehicle accident involving service vehicles.

83.6 ● Number of non-service personnel killed or injured – enter the numbers of non-service personnel that have been killed or injured in the reporting year as a result of a vehicle accident involving service vehicles.

83.7 ● Total vehicle downtime – enter the number of days lost in the year as a direct result of accidental damage. Discount times of less than 24 hours off the run.

HRFW85 – Near misses

85.1 ● The first row is to count the number of incidents at which a near miss or near misses occurred.

85.2 ● The subsequent rows are the number of types of near misses that occurred during that incident.

85.3 ● For example: Where a wall collapsed during a fire this would be recorded as one incident. Additionally this could also be recorded as a 'potential injury to persons', a 'potential damage to vehicles' and a 'potential damage to operational equipment' depending on the exact nature of the incident. Therefore, this one incident would also be recorded as three near misses.

HRFW86 – Ill health retirements

86.1 This is the total number of ill health retirements in the year. Where a case is undecided at the end of the year, do not record it in the total and only included it in 'cases undecided at end of year'.

Employee definition guidance

Purpose:

Aims to clarify the guidance on types of employee to include within the operational statistics forms.

Anyone with two contracts of employment should be counted twice in the returns.

Personnel should be included in the returns if they are a) temporary staff who have been employed for over a year on 31 March, b) on fixed term contracts and have been employed for over a year on 31 March, and c) secondees, but only by the FRS paying their salaries. Personnel to be excluded are a) agency staff, b) casuals and c) those employed by outside contractors.

Personnel who are on temporary promotion at 31 March are to be counted in the temporary role held on that day.

For the purposes of the operational statistics collections, the following definitions cover all staff engaged with the fire and rescue service:

Please note, an employee's job title does not necessarily reflect their employment type.

Anyone with two contracts of employment should be counted twice in the returns.

Anyone on temporary promotion should be counted in the role they occupy at 31 March.

Category A	A person employed and paid by the FRS (either fully or partially) who is on a permanent (not fixed term) contract of service.
Category B	A person employed and paid by the FRS (either fully or partially), who is not on a permanent contract and is on a fixed term contract, or series of uninterrupted fixed term contracts, of one year or over. This also includes open ended contracts of one year or over to cover, for example, sickness absence or maternity leave.
Category C	A secondee, either working for the FRS or working for another organisation, where the FRS pays their salary or reimburses the other organisation.
Category D	A secondee, either working for the FRS or working for another organisation, where the FRS does not pay their salary and does not reimburse the other organisation.
Category E	A person employed and paid by the FRS (either fully or partially) who is not on a permanent contract but on a fixed term contract of less than one year. This also includes open ended contracts of less of one year to cover, for example, sickness absence or maternity leave.
Category F	A person not employed by the FRS and not on any kind of contract of service, but who is engaged to work as and when required by the FRS, but who is employed and paid by an employment agency or external contractor and is not on the FRS payroll.

For each form, one of the following definitions apply:

Include categories A, B and C; exclude categories D, E and F	HRFW 1, 2, 3, 4a, 4b, 5, 7, 10-17 inclusive, 18-33 inclusive, 34
Include categories A, B, C and D; exclude categories E and F	HRFW 86
Include all categories, A, B, C, D, E and F	HRFW 80, 81, 82, 83 and FSRW 1-5 inclusive
Form does not contain employee data.	HRFW 85, OPSW 6, 11 and FSW 1, 2

OPSW6
Calls Handled By Fire Control

Operational Statistics (OPSW) 2011-12
North Wales
Back to Home Page
OPSW11

		2011-12 Number	2010-11 Number	V1	V2	Comments
		a	b	a	b	
1	Total number of calls handled by fire control			✖	✖	
2	Total number of malicious false alarms			✖	✖	
3	Total number of malicious false alarms. Of which:	(i) malicious false alarm not attended because call was challenged			✖	✖	
		(ii) malicious false alarm not attended other reason			✖	✖	
		(iii) malicious false alarm was attended			✖	✖	
4	Total number of false automatic alarm (AFA) calls			✖	✖	
5	Total number of false automatic alarm (AFA) calls, of which:	Number not attended by Fire and Rescue Service			✖	✖	
		Number attended by Fire and Rescue Service			✖	✖	
6	False Alarms Due to Automatic Fire Alarms (due to apparatus)	(i) Number of false alarms attended in non domestic properties caused by automatic fire alarms (AFAs)			✖	✖	
		(ii) Number of non domestic properties with more than 1 automatic fire alarm (AFA) attendance since 1 April 2011			✖	✖	
		(iii) Number of automatic fire alarms (AFAs) attended which are to a non domestic property with more than 1 attendance since 1 April 2011			✖	✖	

Comments

2011-12

	Duty System	Number at beginning of reporting period	Closed	Closed and Merged	New Stations	Change of Name	Change of Crewing System	Number at end of reporting period	V1							Comments
		a	b	c	d	e	f	g	a	b	c	d	e	f	g	
1	Wholetime - 2:2:4 shift								✓	✗	✗	✗	✗	✗	✗	
2	Day-crewing								✓	✗	✗	✗	✗	✗	✗	
3	Nucleus-crewing								✓	✗	✗	✗	✗	✗	✗	
4	Wholetime - other duty system								✓	✗	✗	✗	✗	✗	✗	
5	Retained duty system								✓	✗	✗	✗	✗	✗	✗	
6	Volunteer								✓	✗	✗	✗	✗	✗	✗	
7	TOTAL								✓	✓	✓	✓	✓	✓	✓	

2010-11

	Duty System	Number at beginning of reporting period	Closed	Closed and Merged	New Stations	Change of Name	Change of Crewing System	Number at end of reporting period	V2							Comments
		a	b	c	d	e	f	g	a	b	c	d	e	f	g	
1	Wholetime - 2:2:4 shift								✓	✗	✗	✗	✗	✗	✗	
2	Day-crewing								✓	✗	✗	✗	✗	✗	✗	
3	Nucleus-crewing								✓	✗	✗	✗	✗	✗	✗	
4	Wholetime - other duty system								✓	✗	✗	✗	✗	✗	✗	
5	Retained duty system								✓	✗	✗	✗	✗	✗	✗	
6	Volunteer								✓	✗	✗	✗	✗	✗	✗	
7	TOTAL								✓	✓	✓	✓	✓	✓	✓	

Comments

Guidance for OPSW

OPSW6 – Calls handled by fire control

6.1 Total number of calls handled - include all operational calls, duplicate and incident related calls directly associated with emergency incidents Examples include:-
  ● hoaxes;
  ● abandoned calls;
  ● repeat calls;
  ● all incidents that would be recorded on IRS;
  ● all special service incidents;
  ● calls that are redirected to other emergency services e.g. police, RSPCA;
  ● misdirected calls i.e. those about incidents outside the FRS area;
  ● reports about controlled burning known by the FRS (treat as false alarm, good intent).

6.2 Exclude all administrative calls and any calls handled as part of a call handling service for other organisations.

6.3 Do not include radio calls made to, or received from, the fire ground as part of an ongoing incident. Examples include:-
  ● Training exercises;
  ● Calls to inform the FRS of controlled burning (by the person doing the burning);
  ● Weather and Flood warnings;
  ● Genuine fire alarm tests.

6.4 Malicious false alarm calls – include calls made with the intent of getting the fire and rescue service to attend a non-existent event (both fire and special service). Include deliberate and suspected calls made with malicious intentions. Directly linked to FRS_RRC_C_002

6.5 Alarm calls attended – where a FRS appliance, other vehicle or officer attendance is dispatched to the location of the reported incident.

6.6 Alarm calls not attended because call was challenged. Where control speak to a caller and elect not to respond to the incident because of the information gained as a result of challenging. Also categorised as an 'An abandoned hoax'.

6.7 Alarm calls not attended – where a decision is made by fire control staff that a reported incident is not genuine, and that attendance is unnecessary.

6.8 Automatic fire alarm (AFA) call – an event in which the fire and rescue service believe they are called to a fire only to find that there is no such incident. This covers dust/thrips, system fault, unsuitable equipment or positioning and other.

6.9 Attendance – where a FRS appliance, other vehicle or officer attendance is dispatched to the location of the reported incident.

OPSW11 – Fire stations

11.1 Enter the appropriate number of fire stations at 31 March against each category. For mixed wholetime and retained stations, record these as wholetime.

FSW1
Fire Safety Audits and Outcomes

Fire Safety (FSW) 2011-12
North Wales
Back to Home Page
FSW2

	Number of premises known	Total Number of Audits Carried Out	Total hours spent on audit	Outcome from Audit: no further action	Total Number of Informal Notifications	Total Number of Enforcement Notices Served under Article 30	Total Number of Prohibition Notices Served under Article 31	Number of Formal Cautions issued	Total Number of Prosecutions for offences under Article 32	V1	Comments
	Number	Number	Number	Number	Number	Number	Number	Number	Number		
2010-11	a	b	c	d	e	f	g	h	i		
1 A - Hospitals										✖	
2 B - Care homes										✖	
3 C - Houses of Multiple Occupation (HMO) tenements										✖	
4 D - Purpose built flats >= 4 storeys										✖	
5 G - Houses converted to flats										✖	
6 H - Other sleeping accommodation										✖	
7 J - Further education										✖	
8 K - Public buildings										✖	
9 L - Licensed premises										✖	
10 M - Schools										✖	
11 N - Shops										✖	
12 E - Hostels										✖	
13 F - Hotels										✖	
14 P - Other premises open to public										✖	
15 R - Factories or warehouses										✖	
16 S - Offices										✖	
17 T - Other workplaces										✖	
18 **Total**	0	0	0	0	0	0	0	0	0	✔	
2009-10	a	b	c	d	e	f	g	h	i	V2	
1 A - Hospitals											
2 B - Care homes											
3 C - Houses of Multiple Occupation (HMO) tenements											
4 D - Purpose built flats >= 4 storeys											
5 G - Houses converted to flats											
6 H - Other sleeping accommodation											
7 J - Further education											
8 K - Public buildings											
9 L - Licensed premises											
10 M - Schools											
11 N - Shops											
12 E - Hostels											
13 F - Hotels											
14 P - Other premises open to public											
15 R - Factories or warehouses											
16 S - Offices											
17 T - Other workplaces											
18 **Total**											
	a	b	c	d	e	f	g	h	i	V2	
1 A - Hospitals	✖	✖	✖	✖	✖	✖	✖	✖	✖		
2 B - Care homes	✖	✖	✖	✖	✖	✖	✖	✖	✖		
3 C - Houses of Multiple Occupation (HMO) tenements	✖	✖	✖	✖	✖	✖	✖	✖	✖		
4 D - Purpose built flats >= 4 storeys	✖	✖	✖	✖	✖	✖	✖	✖	✖		
5 G - Houses converted to flats	✖	✖	✖	✖	✖	✖	✖	✖	✖		
6 H - Other sleeping accommodation	✖	✖	✖	✖	✖	✖	✖	✖	✖		
7 J - Further education	✖	✖	✖	✖	✖	✖	✖	✖	✖		
8 K - Public buildings	✖	✖	✖	✖	✖	✖	✖	✖	✖		
9 L - Licensed premises	✖	✖	✖	✖	✖	✖	✖	✖	✖		
10 M - Schools	✖	✖	✖	✖	✖	✖	✖	✖	✖		
11 N - Shops	✖	✖	✖	✖	✖	✖	✖	✖	✖		
12 E - Hostels	✖	✖	✖	✖	✖	✖	✖	✖	✖		
13 F - Hotels	✖	✖	✖	✖	✖	✖	✖	✖	✖		
14 P - Other premises open to public	✖	✖	✖	✖	✖	✖	✖	✖	✖		
15 R - Factories or warehouses	✖	✖	✖	✖	✖	✖	✖	✖	✖		
16 S - Offices	✖	✖	✖	✖	✖	✖	✖	✖	✖		
17 T - Other workplaces	✖	✖	✖	✖	✖	✖	✖	✖	✖		
18 **Total**	✖	✔	✖	✔	✔	✔	✔	✔	✔		

Comments

FSW2
Enforcement Activity (other than fire safety audits reported on FSW1)

	Number of premises known	Consultations												Other Fire Safety activity		Total		V1	Comments
		Building Regulations consultations		Care standards		Housing		Education		Licensing		Other							
		Number	Hours	Number	Hours	Number	Hours	Number	Hours	Number	Hours	Number	Hours	Number	Hours	Number	Hours		
2011-12	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q		
1 A - Hospitals																0	0	✖	
2 B - Care homes																0	0	✖	
3 C - Houses of Multiple Occupation (HMO) tenements																0	0	✖	
4 D - Purpose built flats >= 4 storeys																0	0	✖	
5 G - Houses converted to flats																0	0	✖	
6 H - Other sleeping accommodation																0	0	✖	
7 J - Further education																0	0	✖	
8 K - Public buildings																0	0	✖	
9 L - Licensed premises																0	0	✖	
10 M - Schools																0	0	✖	
11 N - Shops																0	0	✖	
12 E - Hostels																0	0	✖	
13 F - Hotels																0	0	✖	
14 P - Other premises open to public																0	0	✖	
15 R - Factories or warehouses																0	0	✖	
16 S - Offices																0	0	✖	
17 T - Other workplaces																0	0	✖	
18 **Total**	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	✔	

	Number of premises known	Consultations												Other Fire Safety activity		Total		V1	Comments
		Building Regulations consultations		Care standards		Housing		Education		Licensing		Other							
		Number	Hours	Number	Hours	Number	Hours	Number	Hours	Number	Hours	Number	Hours	Number	Hours	Number	Hours		
2010-11	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q		
1 A - Hospitals																			
2 B - Care homes																			
3 C - Houses of Multiple Occupation (HMO) tenements																			
4 D - Purpose built flats >= 4 storeys																			
5 G - Houses converted to flats																			
6 H - Other sleeping accommodation																			
7 J - Further education																			
8 K - Public buildings																			
9 L - Licensed premises																			
10 M - Schools																			
11 N - Shops																			
12 E - Hostels																			
13 F - Hotels																			
14 P - Other premises open to public																			
15 R - Factories or warehouses																			
16 S - Offices																			
17 T - Other workplaces																			
18 Total																			

	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q		
1 A - Hospitals	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
2 B - Care homes	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
3 C - Houses of Multiple Occupation (HMO) tenements	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
4 D - Purpose built flats >= 4 storeys	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
5 G - Houses converted to flats	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
6 H - Other sleeping accommodation	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
7 J - Further education	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
8 K - Public buildings	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
9 L - Licensed premises	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
10 M - Schools	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
11 N - Shops	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
12 E - Hostels	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
13 F - Hotels	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖		
14 P - Other premises open to public	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
15 R - Factories or warehouses	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
16 S - Offices	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
17 T - Other workplaces	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✖	✔	✔		
18 Total	✖	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✖	✖	✖	✖		

Comments

Guidance for FSW

FSW1 – Fire safety audits & outcomes

1.1 Aims:
● Identify the number and outcome of fire safety audits;
● Identify resource implications;
● Identify relationship between enforcement program and Risk Reduction Planning objectives, and overall compliance levels;
● Identify enforcement activity; and
● Identify where to target fire safety publicity, education and training programmes.

1.2 This return identifies the number of fire safety audits completed against each premises type. It should relate to the identified risk pattern for these types of premises in the FRA area and reflect the fire safety enforcement programme.

1.3 For each enforcing authority to establish a risk profile for premises in its area, it is necessary to have knowledge, as far as possible, of all relevant premises. This return will provide an indication that the enforcement programme is based on the risk presented by all premises, and not just those known about. The number of premises known to the enforcing authority is to be recorded in the column headed, "Number of premises known".

1.4 A fire safety audit should be considered as a comprehensive assessment of the level of compliance with the requirements of the Order. These are normally scheduled audits as part of the FRA's risk based compliance monitoring programme (previously known as reinspections or full inspections, etc).

1.5 Note: CFOA has developed a Fire Safety Audit tool which can be used by FRA's as a basis for Service policies and procedures:

http://www.cfoa.org.uk/

1.6 Informal notification is to include any non-legally binding action, resulting from an unsatisfactory audit e.g. informal notification, notification of deficiencies letter or agreed action plan.

1.7 Formal caution – may be issued at the discretion of the Fire and Rescue Authority where sufficient grounds to institute legal proceedings exist. The Caution is offered in lieu of such legal proceedings, and where accepted, a record is kept which can be used to influence future proceedings should any further infringements occur. The Caution may also be cited on future conviction. Failure to accept the Caution will generally incur commencement of legal proceedings in respect of the matters defined.

1.8 The number of hours recorded must include all those taken to complete the original fire safety audit. Total time includes all the time spent by all FRS personnel (including administrative).

1.9 To illustrate:

1.10 **Outcome of straightforward audit.**

Time to complete fire safety audit = 2 hours
Time to complete all other associated tasks. eg File research = 2.25 hours
Telephone calls, travel, audit, administration, etc
Total time of the audit to be recorded - 4.25 hours

1.11 **Outcome of follow up activity Audit**

Time to complete initial audit = 4 hours
Time to issue enforcement notice = 2 hours
Time to consider informal appeal = 2 hours
Time to issue new enforcement notice = 2 hours
Follow up visit (eg, to check compliance with enforcement notice) = 1 hour

Time to complete all other associated tasks eg, file search, telephone calls, correspondence etc = 1.5 hours

Total time of the audit to be recorded = 12.5 hours

1.12 Prosecution cases are likely to be protracted and take up a considerable amount of time before a judicial judgement is made. However, it is important that this time is reflected in the total time taken to complete the initial audit which led to the prosecution so, for the purposes of completing FSW1, the total recorded time is the hours taken to complete the initial fire safety audit up to the conclusion of the prosecution proceedings.

1.13 A decision to commence legal proceedings (prosecution) may also include other enforcement activity. In such cases the gross amount of hours to complete each activity is to be included in the total time recorded against the initial audit.

1.14	To illustrate: Time taken to complete fire safety audit = 4 hours Time taken to complete prohibition notice = 2 hours Time taken to determine prosecution proceeding are to be commenced = 2 hours Time taken developing prosecution case = 30 hours Total administrative time = 6 hours **Total time to be recorded = 44 hours**

FSW2 – Enforcement Activity (other than fire safety audits reported on FSW1)

2.1	Aims: ● Identify the number of resource implications of consultations from other agencies; and ● Identify the number and resource implications of other fire safety activities carried out in connection with any premises covered by the order (see 2.6 below).
2.2	Statutory consultations with the FRA by other agencies under Articles 45 and 46 along with non-statutory consultations undertaken with other agencies are to be recorded in the relevant column along with the hours taken to complete each task.
2.3	Note: If a comprehensive audit is undertaken as a result of information received from the consultation, this must be recorded separately on FSW1.
2.4	Where an agency is not listed in the heading, an entry should be made in the column headed 'Other'. If regarded as a significant agency, a note to that effect should be made in the 'Comments' section.
2.5	Consultations with other agencies made by the FRA are normally carried out as a result of action taken following a comprehensive audit e.g. the issue of an enforcement notice requiring alterations (Article 30(5)), in which case the time spent on the consultation should be included in the total time spent on the audit and recorded on FSW1.
2.6	All other safety activity (other than community fire safety activity which is the subject of a separate return) carried out in connection with any premises covered by the Order that does not involve a fire safety audit or consultation, is to be recorded in the column headed, 'Other FS activity'. Examples of this work are: ● Specific meeting to provide fire safety advice; ● 'During performance' or 'in use' inspection where a full fire safety audit in not completed; ● Any other fire safety related activity (other than CFS) not connected with a fire safety audit; ● Post Fires; and ● Complaints.
2.7	Wherever hours are recorded the time spent against each activity must reflect the total time spent by all FRS personnel (including administrative).

FSRW1

Community Fire safety activity

Activity 2011-12	Number of talks/events by		Total	V1			Comments
	Operational Staff	Fire Safety Staff					
	a	b	c	a	b	c	
1 Fire safety publicity events			0	✖	✖	✔	
2 Fire safety talks - home / road safety / community			0	✖	✖	✔	
3 Fire safety talks - schools			0	✖	✖	✔	
4 Total	0	0	0	✔	✔	✔	

Comments

FSRW2

Home Fire Safety Assessments and Visits: High risk referrals

Note: Referrals mean referrals from other agencies.

		Number of assessments/visits by			V1			Comments
		Operational Staff	Fire Safety Staff	Total	a	b	c	
Activity 2011-12		a	b	c				
1 High risk referrals completed	i) within a reasonable timeframe			0	✖	✖	✔	
	ii) outside a reasonable timeframe			0	✖	✖	✔	
	iii) timeframe unknown			0	✖	✖	✔	
	iv) Total	0	0	0	✔	✔	✔	
1 Number of high risk referrals which were not completed within the reasonable timeframe during the reporting year. Outstanding because of:	i) Person not in			0	✖	✖	✔	
	ii) Person refused entry			0	✖	✖	✔	
	iii) Wrong information given			0	✖	✖	✔	
	iv) Other			0	✖	✖	✔	
	v) Total	0	0	0	✔	✔	✔	

Comments

FSRW3

Home Fire Safety Assessments and Visits: Total referrals

Activity 2011-12	Number of assessments/visits by		Total	V1			Comments
	Operational Staff	Fire Safety Staff					
	a	b	c	a	b	c	
1 Self-referrals			0	✗	✗	✓	
2 Referrals offered by FRS personnel			0	✗	✗	✓	
3 Referrals from other agencies			0	✗	✗	✓	
4 Source of referral unknown			0	✗	✗	✓	
5 **Total referrals**	0	0	0	✓	✓	✓	
6 Referrals completed by FRS personnel			0	✗	✗	✓	
7 Referrals completed by other agencies			0	✗	✗	✓	
8 No record of who completed referral			0	✗	✗	✓	
9 **Total referrals**	0	0	0	✓	✓	✓	

Comments

FSRW4

Children and Young People Interventions

		Number of interventions by			V1			Comments
		Operational Staff	Fire Safety Staff	Total				
Activity 2011-12		a	b	c	a	b	c	
1	Referrals received and completed	i) For Tier One interventions			0	✖	✖	✔	
		ii) For Tier Two interventions			0	✖	✖	✔	
2	Referrals completed	For Tier Three interventions			0	✖	✖	✔	
3	**Total**		0	0	0	✔	✔	✔	

Comments

• Tier one interventions: These offer the most effective targeting of offenders, have been successfully evaluated and link with wider Welsh Government objectives.
• Tier two interventions: These interventions are suitable for a key target audience, on the cusp of offending, with benefits for wider Welsh Government objectives, though which require further evaluation.
• Tier three interventions: These interventions are general activities designed for all children and young people across Wales other than specifically targeted individuals.

FSRW5

Hours worked

Fire Safety and Operational Staff

	Hours worked		
	Total	**V1**	**Comments**
Activity 2011-12	a	a	
1 Hours worked on community fire safety		✖	

Comments