

Summary of Decisions and Actions

Meeting of the Joint Executive Committee (JEC) Monday 15 July 2019 – 10am -12pm GMB Regional Office - Cardiff

Chair – Tanya Palmer – Trade Unions

| Agenda Item | Outcome/Action | |
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| Item 2 - WPC Work Programme | Decisions | The JEC were content with the proposed deliverables and to receive a proposal regarding Workforce Equity at their September meeting. |
| | | <p>The JEC agreed that each of the following documents should be reviewed in turn and revised where necessary, to bring them in line with new WPC arrangements; with the NGHHA document to be the first.</p> <ul style="list-style-type: none"> • PSSC Principles and Guidance on the appropriate use of Non-Guaranteed Hours Arrangements in the devolved public services in Wales (published 2016) • PSSC Transparency of Senior Remuneration in the devolved Welsh Public Sector (published December 2016) • PSSC Principles and Guidance to support joint workforce planning in public services in Wales (published 2017) |
| | | The JEC agreed that the PSSC Principles and Guidance on the appropriate use of Non-Guaranteed Hours Arrangements in the devolved public services in Wales (published 2016) should be included within the WPC work programme for development as a WPC Agreement. Respecting the existing guidance. |
| | Actions | The WPC Joint Secretariat to prepare a proposal for the delivery of Workforce Equity for the next meeting of the JEC on the 18 September 2019. |
| | | The WPC Joint Secretariat to explore the current NGHHA guidance document with partners and collate, for discussion, a paper for the 18 September 2019 JEC that identifies those elements proposed by partners for inclusion in the WPC agreement and any items that require further clarification and/or debate. |

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| Item 3 - WPC Work Programme – Fair Work Proposal | Decisions | The Fair Work proposal was accepted and the production of a WPC best practice document on the implementation and usage of NGHAs was prioritised. |
| Item 4 - WPC Work Programme – Workforce Mobility Update | Decisions | The mobility update was noted by the JEC. |
| | | The option of engaging with partners and networks and obtaining feedback on the mobility questions as part of the research exercise through telephone interviews was supported by the JEC. |
| | Actions | JEC members to provide any other nominations/key contacts to the JS for the working group for Workforce Mobility and the Future of Work. |
| | | JEC members to encourage the engagement and participation of wider stakeholders in the Workforce Mobility research project. |
| | | JS to progress the Workforce Mobility research exercise through telephone interviews. |
| Item 5 - Asbestos in public buildings Paper | Decisions | The WPC to issue a joint statement supporting the need for public bodies to comply with existing regulations regarding asbestos management. |
| | | The JEC to write to Richard Baker to request that asbestos in public buildings be taken forward by Ystadau. |
| | Actions | The JS to prepare a written draft statement in support of existing asbestos management regulations for consideration by the JEC. |
| | | The JS to prepare a draft letter to Richard Baker requesting that the issue of asbestos management in public buildings be taken forward by Ystadau. |
| Item 6 - WPC Newsletter – Key Messages | Decisions | The JEC agreed the proposed plan for the production of the first WPC Newsletter. |
| | Actions | JS to work with partners to identify communications channels that can be used to effectively promote and circulate the WPC Newsletter. |
| Item 7 - Review of WPC Meeting 01 July 2019 – Actions and Matters Arising | Decisions | Welsh Government advised that it will need to clear the WPC Minute of the 1 July 2019 with the Deputy Minister for Housing and Local Government. |
| | | Devolved Employers and Trade Union side colleagues accepted the WPC Minute of the 1 July 2019. |
| | | The JEC agreed the proposed response to feedback from the WPC on the Communications Plan. |
| | | The JEC requested details of what already exists in practice in support of paid leave for those experiencing domestic abuse. |
| | | The JEC agreed that in future JEC members will lead on JEC items at the WPC and that the JEC will |

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| | | convene a few days before each WPC meeting, for WPC planning purposes. |
| | Actions | Welsh Government to seek clearance of the WPC minute of the 1 July 2019 with the Deputy Minister for Housing and Local Government. |
| | | The JS to take forward the activity proposed in response to WPC feedback over the Communications Plan. |
| | | The JS to identify what paid leave provisions are in place within devolved public bodies across Wales for those experiencing domestic abuse and present a discussion paper at the next meeting of the JEC on the 18 September. |
| | | The JS to arrange JEC meetings a few days before each WPC, for WPC planning purposes |
| Item 8 - Review of JEC Minute/Matters Arising | Decisions | The verbal updates in response to matters arising from the 3 December 2018 and the 15 May 2019 JEC meetings were noted by members. |