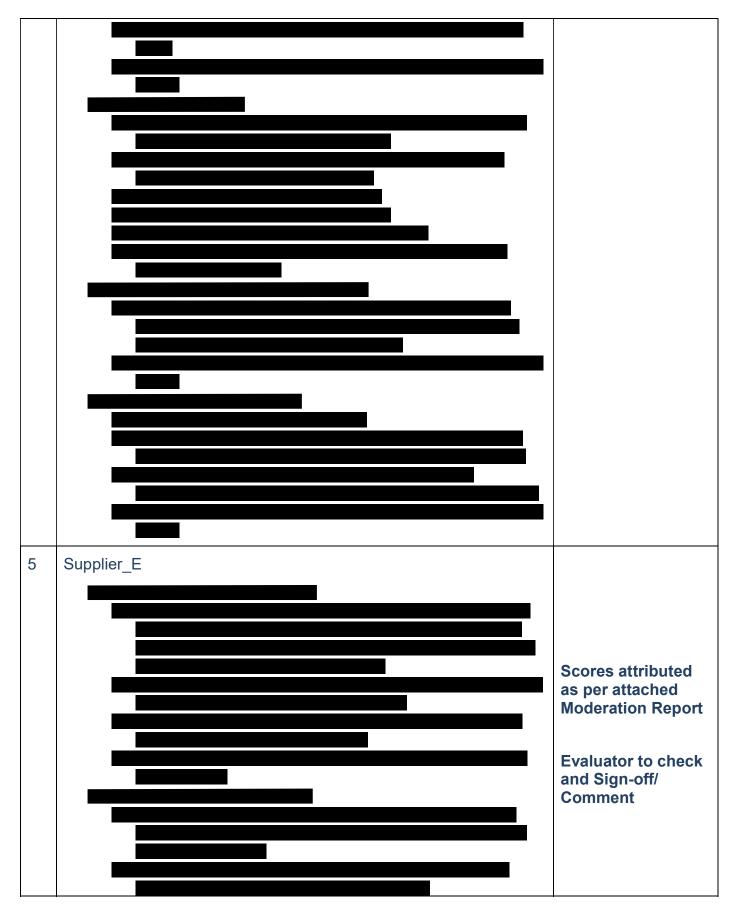
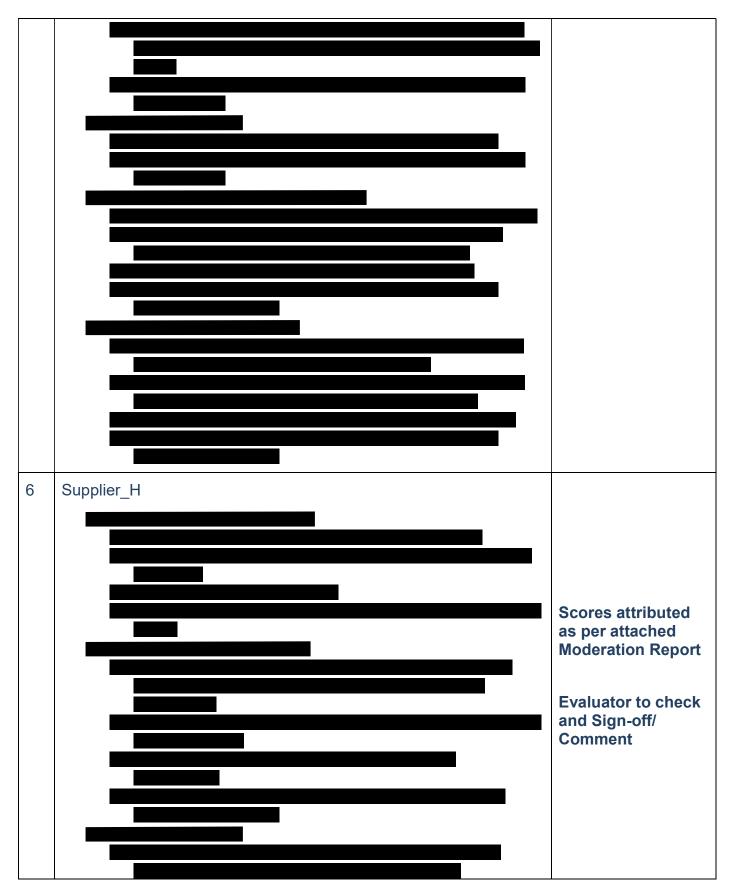


Meeting Title		Multi-Functional Devices and Document Solutions Tender Evaluations, Lot 2 Print Consumables			
Meeting Date and Time		19/04/2021, 10:00am 20/04/2021, 10:00am			
Venue		Teams Meeting			
Attendees		 			
Overall Meeting Objectives		Review Evaluation Scores			
		Agree final moderation scores and comments			
Agenda					
Moderation Report to be		signed-off	NPS - ICT - MFD2 - Moderation Exercise		
General					
1	1 Admin, Domestics, Fire Alarms & Exits etc.				
2	2 Introductions/apologies				
Discussion/Decision Topics		ics	Decision/ Action		
3		required to check the scores and comments ng the final moderated score.			
4	4 Supplier_A				
			Scores attributed as per attached Moderation Report Evaluator to check and Sign-off/ Comment		

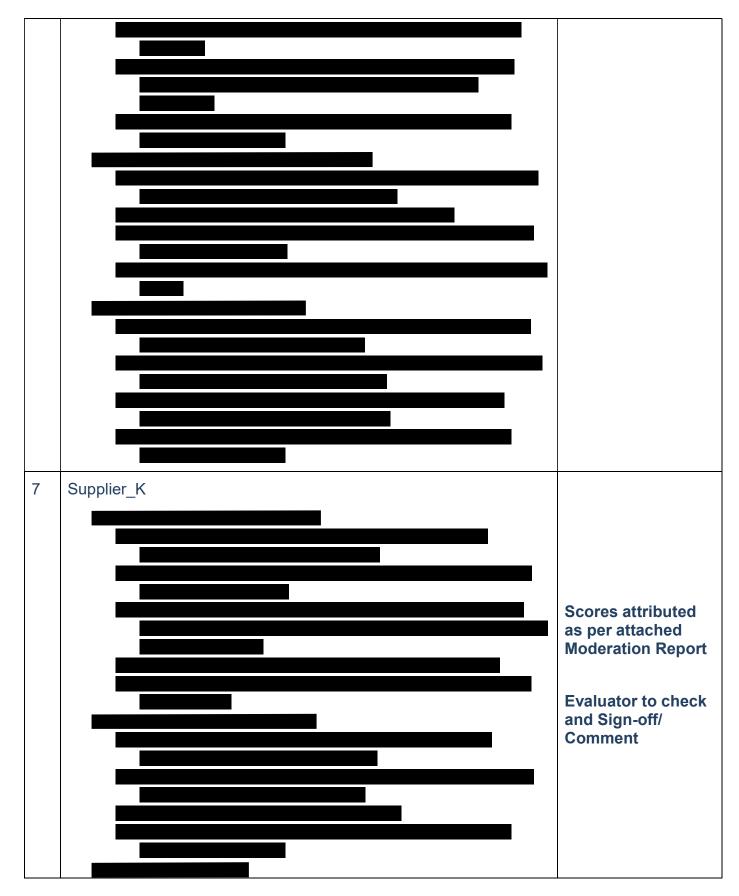




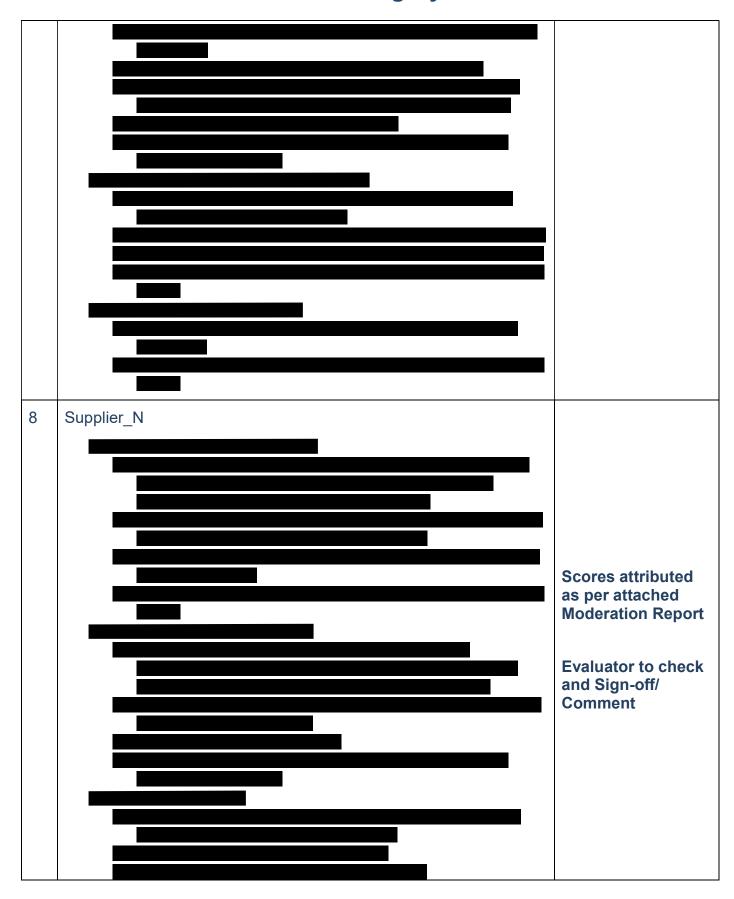














9	 [TQ.2.2.1] Customer Support Thorough response, although it exceeded page count, met all criteria. The response covered all criteria well, account management, technical pre-sales and complaints. A thorough response. A final moderated score of Confidence was agreed by the panel. [TQ.2.2.2] Product Selection Broad high level response that would have benefitted from greater detail. The response has covered the criteria. Thorough response providing sufficient detail to give confidence. Discuss current and future needs of customers. A final moderated score of Confidence was agreed by the panel. 	Scores attributed as per attached Moderation Report Evaluator to check and Sign-off/ Comment
	 [TQ.2.2.3] Delivery Evidenced by accreditations and ISO certifications. Covered circular economy. Very thorough response, next day delivery included as standard. Covered the requirements very well. Concerns that it excluded delivery to desk. But very well detailed response. 	



- A final moderated score of Confidence was agreed by the panel.
- [TQ.2.3.1] Social and Environmental
 - Have covered question criteria.
 - : Met the requirements, covered ethical supply chains. Could have been clearer on decarbonisation element.
 - : Covers carbon emissions briefly.
 - Does mention Carbon Smart
 - A final moderated score of Confidence was agreed by the panel.
- [TQ.2.3.2] Socio Economic
 - It is a brief response but covers the criteria. Have an office in Wales creating employment opportunities and covers Future Generations Act.
 - : A good response with sufficient detail, good Welsh
 - : Section on diversity a positive.
 - A final moderated score of Confidence was agreed by the

