

Welsh Government Communications - structure and grades

Grade pay bands:

Team Support (TS): £21,300-£24,630

Executive Officer (EO): £25,860-£29,430

Higher Executive Officer (HEO): £31,210-£38,160

Senior Executive Officer (SEO): £40,100-£47,470

Grade 7 (G7): £51,380-£61,440

Grade 6 (G6): £64,520-£75,480

Senior Civil Service (G5): £71,000-£78,460

Central Communications Division

Director of Communications – G5

Head of External Communications – G6

Head of News – G6

Press Office

6x G7 (inc.1 x P/T), 9x SEO (inc.1 x P/T), 7x HEO (inc.1 x PT) 1x EO

Central Design Team, Contracts and Branding

1x G7, 1x SEO, 5x HEO, 11x EO, 4x TS

Corporate Digital Team

1x G6, 2x G7, 3x SEO, 4x HEO, 2x EO

Cabinet Communications Team

1x G7, 2 x SEO, 1 x HEO

Covid comms co-ordination

1x G7

Departmental Communications Teams

Health and Social Services

1x G6, 4 x G7, 3 x SEO, 3 x HEO, 3x EO

Economy

1x G6, 2 x G7, 2 x SEO, 2 x HEO, 2 x EO

Social Justice and Communities

1x G6, 1 x G7, 3 x SEO, 4.5 x HEO, 1 x EO

Education

1x G6, 2 x G7, 2.4 x SEO 2.8 x HEO, 2.3 x EO, 1 x TS

Climate Change

1x G6, 3.2 x G7 (inc. 2 x P/T), 3 x SEO, 6 x HEO, 2.6 x EO

Welsh Treasury

1x G7, 1 x HEO, 1 x EO

Departmental Communication Teams

There are a number of communications teams covering major departments and portfolios, such as Climate Change, Health and Social Services, Education, Economy and Social Justice and Communities. These deliver a broad range of communications activities to Ministers and departments, including strategic communications planning and other services for those areas.

The communications activities for the Welsh Government as a whole are prioritised according to the priorities set out in the Programme for Government.

Central Communications Division

The **Central Communications Division** is managed by the Director of Communications who is responsible for all aspects of communications across the Welsh Government. It provides a number of communications functions covering the whole government.

Press Office - The team provides press support for the First Minister, Counsel General and other Government Ministers. It covers all aspects of proactive and reactive media planning, interviews, briefing, and handling advice. The office also provides media monitoring and on-call services for the whole government.

Corporate Digital Team – Corporate Digital Team – The team is responsible for the operation and content production of Welsh Government corporate digital channels, including GOV.WALES website and corporate social media channels.

Cabinet Communications - The team delivers major national events such as Remembrance Sunday and Holocaust Memorial Day as well as the St David Awards and other significant events as required. The Welsh Language Communications Officer is also based in this team who advises on implementing and adhering to the Welsh Language Standards across communications disciplines.

Central Design Team – Services delivered by the team include graphic design, typesetting, animation, print procurement and accessible formats, communications contract management, Welsh Government branding.