

Curriculum for Wales BSL Glossary development group

Terms of Reference

Background	<p>Curriculum for Wales – Four Purposes</p> <p>The Curriculum for Wales guidance aims to help each school develop its own curriculum, enabling their learners to develop towards the four purposes of the curriculum – the starting point and aspiration for every child and young person in Wales. Information in BSL for children and young people about the Curriculum for Wales and BSL in the curriculum is available on Education Wales’ laith Arwyddion Prydain/ British Sign Language playlist.</p> <p>BSL in the Curriculum for Wales</p> <p>In the Curriculum for Wales, BSL forms part of the Languages, Literacy and Communication Area of learning and Experience (Area)</p> <p>Curriculum for Wales guidance for BSL was published in September 2021. This includes guidance for teachers of deaf BSL users as well as for other children and young people learning BSL as a second, third or subsequent language</p> <p>Schools and practitioners must consider the Progression Code when designing their curriculum.</p> <p>The descriptions of learning for BSL show a learning journey along a continuum from progression step 1 to progression step 5. A learner who has acquired BSL from birth may progress along the continuum at a faster pace than a learner who has had little or no experience of BSL before starting formal education. Older learners beginning to learn BSL will also start at progression step 1 and continue towards progression step 5. The pace at which they progress along the continuum will differ according to their individual ability and context. The level of challenge at Progression Step 5 matches the level of challenge for Welsh and English.</p>
Objectives	<p>The Curriculum for Wales BSL glossary development group will consider terms from the Welsh/English Curriculum for Wales glossary and:</p> <ul style="list-style-type: none"> • Propose how they should be expressed in BSL • Develop a BSL definition for each • Give examples of the term in the context of the Curriculum for Wales where appropriate

	<p>Terms from the Curriculum for Wales BSL descriptions of learning will be the initial focus before looking at terms from other Areas of the curriculum. This is in order to expedite the development of a BSL version of the BSL descriptions of learning.</p>
Issues	<p>Welsh BSL regional variations will be a consideration for this group.</p> <p>It may be necessary to reflect Welsh regional variations in the glossary, for example by showing a North Wales/ South Wales/ West Wales variation. Given the nature of the Curriculum for Wales' terminology, we do not expect this to be necessary for the majority of the glossary terms.</p> <p>Welsh Government is aware that the Association of British Sign Language Teachers and Assessors has established a sub-committee to oversee the creation of a Glossary of BSL Linguistic terms. We do not intend to duplicate their work but rather, once we know their proposed timeline and the scope of their sub-committee's work, we will build on their work, focussing on Curriculum for Wales' terms that are out of scope for them.</p>
Methodology	<p>The group will meet monthly but may also need to research or collaborate between workshops to facilitate this work.</p> <p>The workshops will be conducted exclusively through BSL.</p>
Expertise	<p>Workshops will be chaired by Dr Kate Rowley.</p> <p>Dafydd Eveleigh will represent the Welsh Government.</p> <p>Group members: Jeff Brattan-Wilson Alison Bryan David Duller Helen Foulkes Sara Rhys-Jones Dr Rob Wilks</p>
Remuneration	<p>Attending the group workshops may form part of some members' job roles e.g. those who work in education in Wales.</p> <p>For schools practitioners, schools will receive payment via the regional consortia to cover the costs of teachers attending. Practitioners will be paid a daily rate of £200. This figure is based on a standard day release fee, plus an additional uplift for work undertaken between meetings.</p>

	<p>Others members may also be reimbursed for participation in this group. This will need to be agreed with Welsh Government.</p> <p>Individuals being paid directly will need to invoice Welsh Government after attendance at workshops.</p> <p>The PDF invoice should include the following information:</p> <ul style="list-style-type: none"> • Breakdown of costs (number of workshops + dates x £200 per diem) • Welsh Government as the addressee • Valid Purchase Order number (provided by Welsh Government) • Date of invoice • Your name, contact details and bank details • Description of services: participation in Curriculum for Wales BSL glossary group
Work Plan	<p>28 January 2022: induction session led by Audrey Cameron and Gary Quinn on behalf of the Scottish Sensory Centre</p> <p>Then monthly workshops between February and July 2022:</p> <p>18 February 25 March 6 May 10 June 8 July</p> <p>A progress review will take place in July 2022.</p> <p>When the group has reached agreement on their proposals on how best to express Curriculum for Wales terminology in BSL for a collection of terms, the suggested BSL will be recorded and made available for wider consultation including review by:</p> <ul style="list-style-type: none"> • The group which developed the Curriculum for Wales BSL guidance • Deaf Rainbow UK (LGBTIQA+) • British Deaf Black Asian Minority Ethnic group <p>The group will consider feedback and refine the proposed glossary as necessary.</p>
Privacy Notice	<p>Following the publication of Curriculum for Wales BSL guidance in September 2021, the Welsh Government has invited individuals to become involved in developing a Curriculum for Wales BSL glossary.</p>

	<p>As part of this, the Education Directorate, part of the Welsh Government, is organising monthly workshops on Zoom for those involved, including participants who are deaf BSL users.</p> <p>As the workshops will be conducted exclusively in BSL, the Welsh Government will record them on Zoom. The purpose of these recordings is for the group to have a record of the discussions that lead to decision around the content of the BSL glossary.</p> <p>Notice of the recordings will be given ahead of the meetings allowing individuals to choose not to participate.</p> <p>Members of the group will be contacted to arrange meetings, to send you information ahead of meetings or other information that is relevant to the purpose of the group. If we wish to use your personal data for any reason other than for the purpose of your membership of the group, then we will ask you about this first.</p> <p>Anyone who no longer wishes to be a member of the group can contact the group secretariat to be removed. When they are removed from the group, their data will be erased.</p> <p>We will retain any contact information for the life of the group, or the individual's part in it. Minutes and other papers that mention members by name will be retained in accordance with criteria set out in the Welsh Government's retention schedule and as such, will be kept for as long as any associated documents.</p> <p>Recording workshops</p> <p>These monthly workshops will be recorded so that participants have a record of discussions. The recordings will be retained for up to 12 months or until the Curriculum for Wales BSL glossary has been published. Welsh Government will be the data controller for this information and we will process it in line with our public task and the official authority vested in us. The recordings will not be published or shared except for with those involved in developing the BSL glossary.</p> <p>Under GDPR, you have the right to:</p> <ul style="list-style-type: none"> • Access a copy of your own data; • Require us to rectify inaccuracies in that data;
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	<ul style="list-style-type: none"> • To object to or restrict processing (in certain circumstances); • For your data to be 'erased' (in certain circumstances); and • To lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection. <p>The contact details for the Information Commissioner's Office are: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Phone: 01625 545 745 or 0303 123 1113. Website: www.ico.gov.uk</p> <p>Further Information</p> <p>If you have any further questions about how your data will be used by the Welsh Government as part of these sessions or wish to exercise your rights using the General Data Protection Regulation, please contact:</p> <p>Eleri.Goldsmith@gov.wales Head of curriculum development Curriculum Realisation Unit</p> <p>The Welsh Government's Data Protection Officer can be contacted at:</p> <p>Welsh Government, Cathays Park, Cardiff, CF10 3NQ Email: DataProtectionOfficer@gov.wales.</p> <p>Curriculum for Wales British Sign Language (BSL) Glossary group</p>
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