

16 September 2022

Dear

ATISN 16592 – Councillor training within Town Councils in Wales

Thank you for your request which was received on 18 August 2022. You asked for:

1. Data on training delivered by One Voice Wales to community and town councils completed by: council; module; delivery method; language of delivery and its timeline; and
2. Details of our last user satisfaction survey of the training delivered by One Voice Wales.

With regards to your first request, we do not hold the full information you requested.

While the Welsh Government provides a grant to One Voice Wales to fund training bursaries this does not constitute all the training that One Voice Wales delivers. We only hold data used for monitoring the delivery related to this grant.

The training bursaries provide an incentive to community and town councils to undertake training, subject to conditions. These conditions are described below.

Training bursaries are provided to encourage councils to access training for;

- a) Financial management and governance (capped at £240 per council);
- b) Other general training needs of councillors, such as code of conduct training, Health and Safety. This is limited to councils with a budgeted turnover of up to £100k, who are eligible to claim a 50% contribution, up to a maximum of £100 per council; and
- c) (From 2022-23) The code of conduct (capped at two councillors per council).

One Voice Wales has sometimes provided data on additional councillors attending a module which was part-funded through a bursary. In this case, no more than two councillors would have been funded for through training bursary e.g. for code of conduct training for a named council, six councillors may have attended, of which two were funded by a bursary. This is reflected in the attached file. However, this should not be taken to constitute data on all general training instances funded by councils.

The attached file at Annex A provides a breakdown of all the information held on councillor training supported by Welsh Government bursaries, delivered by One Voice Wales, for the last five financial years. Where possible, it is broken down by year, council, module and date. Date of training was not a required field and therefore this data is not always available. We do not hold information on the language of delivery or the delivery method.

In respect of your request under Part 2, the Welsh Government does not collect or hold any information in relation to end user satisfaction surveys for One Voice Wales training.

Next steps

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

or Email: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely