

10 February 2023

Dear

ATISN 17059 – Business cards

Information requested

Thank you for your request which I received on 18 January 2023. You asked:

1. per position, how many business cards were ordered for Welsh Government Ministers and officials to take to Qatar.
2. the cost of these business cards and the associated delivery fee.

Our response

The information you requested is as follows:

1. 200 business cards for each of the six Welsh Government officials were ordered in time to take to Qatar. A further 100 cards were ordered to replenish supplies for the Deputy Minister for Arts and Sport, & Chief Whip in advance of attending. Business cards incorporated QR codes and can be used more broadly post World Cup as the contact information and QR code will remain active.
2. Associated costs are:

| | | |
|----------|--------------------------------------------------------------------------------------------------------------|------------|
| Print | 5 x 200 cards @ £25 per set [Standard] 1 x 200 cards @ £53 [Bi Colour] 1 x 100 cards @ £30 [Bi Colour] | £208 + vat |
| Delivery | | £23 + vat |

Next steps

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

or Email: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely