

Dear

ATISN 17416 – Finance Systems

Information requested

Thank you for your request which I received on 16 April 2023.

You requested:

The information you have requested can be found at Annex A.

Our response

Please see our response at Annex B.

Next steps

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

or Email: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely

Annex A

Could I please find out what systems you have in place for the following functions:

Finance system:

- Who is your current provider?
- When does the contract expire, and do you have extension options?
- What is the value of the contract?
- What modules do you use e.g. general ledger?
- What is your budget?
- When did the contract start?

Procurement system:

- Who is your current provider?
- When does the contract expire, and do you have extension options?
- What is the value of the contract?
- What is your budget?
- When did the contract start?

Invoicing:

- What is your current invoice process?
- Do you have an electronic invoicing system in place?
- If so, when does this expire and is there extension options?
- Who is the current provider?
- What is the value of the contract?
- What is your annual paper usage?

Annex B

Finance system:	
Who is your current provider?	SAP with 3rd party support from Cap Gemini
When does the contract expire, and do you have extension options?	Cap Gemini contract ends 31 July 2023 – no option to extend under current contract
What is the value of the contract?	Perpetual licenses for a total value of £1,271,886.60 - since December 2015.
What modules do you use e.g. general ledger?	SAP ECC, SRM, BW, PO, SolMan and Enterprise portal
What is your budget?	The SAP annual maintenance budget in 2022-23 was £295,202.
When did the contract start?	Cap Gemini contract 12/01/2019.

Procurement system:	
Who is your current provider?	BravoSolution UK Limited
When does the contract expire, and do you have extension options?	31 March 2025 contract may be extended by up to a maximum of two 12 month terms
What is the value of the contract?	£820,572
What is your budget?	£820,572
When did the contract start?	01 April 2023

Invoicing:	
What is your current invoice process?	Invoices are received by the central processing team. They are manually logged onto the SAP finance system and matched to the purchase order receipt.
Do you have an electronic invoicing system in place?	No
If so, when does this expire and is there extension options?	N/A
Who is the current provider?	N/A
What is the value of the contract?	N/A
What is your annual paper usage?	We cannot get this information specific to invoices