

7 September 2023

Dear

ATISN 18917– Animal Licensing Department Wales

Thank you for your request which we received on 6 September. You asked for:

1. A copy of the Animal Licencing Department Wales' policies & procedures.
2. Copies of the Animal Licencing Department Wales' risk assessment documents that were completed in preparation for the raid on Lost Souls Sanctuary, Monmouthshire on 15th August 2023.

Our response

I am writing to inform you that the information you have requested is not held by the Welsh Government. However, I believe that Monmouthshire County Council holds information which you are seeking. You can ask them for the information at foi@monmouthshire.gov.uk or I can transfer your request to them. Please inform me in writing if you would like me to transfer your request.

Next steps

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ
or Email: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely