

22 January 2025

Dear

ATISN 23225

Thank you for your request which I received on 3 January 2025. You asked for the following information:

- 1. A list of the recognised trade unions and staff representative bodies in your organisation.*
- 2. A copy of the recognition agreement between the organisation and the trade union/staff body.*
- 3. A copy of the facility agreement used to determine office access, use of IT equipment and time off for trade union duties.*
- 4. The number of workplace representatives.*
- 5. The number of full-time seconded employees funded by your organisation to do union work full-time.*
- 6. A list of time off taken for trade union duties 'facility time' in the last two financial years by trade union/staff association officials.*

Our response

I am aware that you have requested the same information from HIW and Regeneration Investment Fund for Wales. Staff in each of these departments are employed by the Welsh Government, so this response covers both requests made.

The Welsh Government has three recognised Trade Unions – FDA, Prospect, and Public and Commercial Service (PCS). We also have the following formal staff networks – Disability Awareness and Support Group, Mind Matters, Minority Ethnic Staff Network, Neurodivergence Network, PRISM, and Women Together.

The Partnership Agreement with our recognised trade unions is currently being refreshed. In the meantime, we continue to work to the principles of the previous Partnership Agreement. Arrangements for our formal staff networks are covered in the [Engagement Framework and Corporate Allowance Agreement](#)

Annex C of our [Trade Union Policy](#) covers office accommodation in section 19 and time off for trade union duties in section 11. We do not have a specific agreement regarding use of IT equipment.

We do not hold records of every workplace representative, but we do hold information on the number of full time Trade Union representatives. Currently this is: FDA 1.8 full time equivalent, Prospect 2.0 full time equivalent, and Public and Commercial Services 5.5 full time equivalent. We do not have seconded employees funded by the organisation to do full time union work, just the full time union representatives detailed above.

We do not record information on time off taken for trade union duties 'facility time' by trade union or staff association officials.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit
Welsh Government
Cathays Park
Cardiff
CF10 3NQ

or e-mail: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113

Website: www.ico.org.uk

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely