





Practice Contract and Governance Framework Response Plan (PCGFRP)

This is the Practice Plan in response to the Contract and Governance Visit and resultant report.

Description	Details
Practice name	Brynmawr Medical Practice
Practice W code	W93068
Target date for plan	31 st December 2024
Date of plan	25 th November 2024

		Assurance level determined during visit			
		No assurance	Limited Assurance	Reasonable Assurance	Substantial Assurance
Health & Care Quality Standard					
1	Safe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Timely	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Effective	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Efficient	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Equitable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Person-Centred	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Workforce	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Culture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Learning, Improvement & Research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Whole-System Approach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Practice Response to the Contract and Governance Visit Summary of Assessment and Recommendation for Improvement

1	HB Finding	Assessment summary	<ul style="list-style-type: none"> Both the Partnership and the Practice Manager have a vision for a safe and efficient recall system for CDM and high risk drug monitoring, based upon birth month recall. Could not produce evidence of written SOP. Staff awareness of safeguarding lead – redcated (if unavailable escalate to PM).
		Quality Standard (s)	Safe, Timely
		Action (s)	<ul style="list-style-type: none"> <i>Written evidence of SOP for recall system required.</i> <i>Written evidence of SOP for DMARD monitoring.</i> <i>Written procedure for BP escalation required.</i>
		Target date for improvement	31st December 2024
	Proposed Practice Plan	Practice action(s) for improvement	<i>Ensure all areas addressed in the assessment summary and recommended actions are included</i>
		Practice action(s) for monitoring and reviewing improvement	<i>Ensure detail includes monitoring methodology, who will be involved, and how often</i>
		Practice action(s) for ensuring quality improvement	<i>Ensure learning cycle methodology is referenced to embed lessons learnt, behaviour change and ongoing monitoring and review.</i>

		through learning cycle(s)	
		Practice expected date of achievement	<i>Give reasons if this does not meet the HB target date</i>

2	HB Finding	Assessment summary	Vaccinations – low uptake of flu vaccines.
		Quality Standard (s)	Safe
		Action (s)	<ul style="list-style-type: none"> <i>To increase uptake of flu vaccine for 65yrs and over and <65yrs at risk.</i>
		Target date for improvement	Invite & Recall of patient cohort by 31 Dec 2024, ongoing until Spring 2025.
	Proposed Practice Plan	Practice action(s) for improvement	<i>Ensure all areas addressed in the assessment summary and recommended actions are included</i>
		Practice action(s) for monitoring and reviewing improvement	<i>Ensure detail includes monitoring methodology, who will be involved, and how often</i>
		Practice action(s) for ensuring quality improvement through	<i>Ensure learning cycle methodology is referenced to embed lessons learnt, behaviour change and ongoing monitoring and review.</i>

		learning cycle(s)	
		Practice expected date of achievement	<i>Give reasons if this does not meet the HB target date</i>

3	HB Finding	Assessment summary	Concerns – MS-MPs relating to Brynmawr Medical Practice.
		Quality Standard (s)	Safe, Person-Centred
		Action (s)	<i>Partnership to share concerns matrix with common themes</i>
		Target date for improvement	Matrix received 15th November 2025
	Proposed Practice Plan	Practice action(s) for improvement	<i>Ensure all areas addressed in the assessment summary and recommended actions are included</i>
		Practice action(s) for monitoring and reviewing improvement	<i>Ensure detail includes monitoring methodology, who will be involved, and how often</i>
		Practice action(s) for ensuring quality improvement through learning cycle(s)	<i>Ensure learning cycle methodology is referenced to embed lessons learnt, behaviour change and ongoing monitoring and review.</i>

		Practice expected date of achievement	<i>Give reasons if this does not meet the HB target date</i>
--	--	---------------------------------------	--

4	HB Finding	Assessment summary	Policies within the resus trolley out of date (2002, 2018).
		Quality Standard (s)	Safe
		Actions (s)	<i>Update policies within the resus trolley.</i>
		Target date for improvement	31st December 2024
	Proposed Practice Plan	Practice action(s) for improvement	<i>Ensure all areas addressed in the assessment summary and recommended actions are included</i>
		Practice action(s) for monitoring and reviewing improvement	<i>Ensure detail includes monitoring methodology, who will be involved, and how often</i>
		Practice action(s) for ensuring quality improvement through learning cycle(s)	<i>Ensure learning cycle methodology is referenced to embed lessons learnt, behaviour change and ongoing monitoring and review.</i>
		Practice expected date of achievement	<i>Give reasons if this does not meet the HB target date</i>

5	HB Finding	Assessment summary	<i>Workforce Information</i>
		Quality Standard (s)	Safe
		Action (s)	<i>Ensure WNWRS reflects accurate workforce. Ensure staff are aware of ANP competencies when booking patients in for clinics.</i>
		Target date for improvement	WNWRS – continuous update to reflect current workforce. Staff awareness of competencies for booking clinics – immediate effect. Please note that this is a contractual requirement.
	Proposed Practice Plan	Practice action(s) for improvement	<i>Ensure all areas addressed in the assessment summary and recommended actions are included</i>
		Practice action(s) for monitoring and reviewing improvement	<i>Ensure detail includes monitoring methodology, who will be involved, and how often</i>
		Practice action(s) for ensuring quality improvement through learning cycle(s)	<i>Ensure learning cycle methodology is referenced to embed lessons learnt, behaviour change and ongoing monitoring and review.</i>
		Practice expected date of achievement	<i>Give reasons if this does not meet the HB target date</i>

Practice Contract and Governance Framework Response Plan (PCGFRP) Summary

Quality Standard	Practice action(s) for improvement	Practice action(s) for monitoring and review	Practice action(s) for ensuring quality improvement through learning cycles	Expected date of achievement

Any other comments or information the practice would like to include:

Include any reflections, and/or response to the Health Board reflections

Next Steps

Please return the Practice Contract and Governance Framework Response Plan (PCGFRP) to the Health Board at ABB.PrimaryCareDepartment@wales.nhs.uk by **31st December 2024**.

The Practice will be advised if the Health Board accepts the plan, or requires further clarification.

The Health Board will work with the Practice should the plan not be agreed. However, please note, there is a nationally agreed escalation plan should a Practice either not submit a plan, continue to submit a plan which cannot be agreed, or not comply with agreed actions held within the plan.