

VAWDASV Capital Spend Scrutiny Panel

Terms of Reference

1. Aim

- 1.1 To provide scrutiny and oversight of the allocation decisions for Capital Spend from the VAWDASV annual budget.
- 1.2 To ensure that policy and finance teams have correctly sifted and scrutinised all applications received, in a fair, and consistent manner, applying the terms of the guidance issued to applicants, and using the relevant scoring matrix and criteria.
- 1.3 To ensure, that where possible, consideration has been given to regional prioritisation lists.
- 1.4 That all staff who participated in the sifting, scoring and calibration process have completed and/or declared conflicts of interests in respect of any eligible applications.
- 1.5 That the issues of value for money, sustainability, prioritising service users and a Pan Wales approach have also been considered before reaching a final decision.

2. Purpose

- 2.1 The panel will conduct a review of the application process and the subsequent scoring process.
- 2.2 The panel will also need to be satisfied that a fair and open process has been applied and that the approach had been consistent for each and every application.
- 2.3 The panel may also be asked to consider issues to be highlighted to the Cabinet Secretary arising from this process.
- 2.4 In the event of the total number of successful applications exceeding the value of the annual allocated Capital Budget, making further decisions about how this money ought be allocated, based on priority, need, risk management, and equality and diversity.

3. Panel Membership

- Deputy Director of Cohesive Communities
- Deputy Director Equality, Poverty & Children's Evidence and Support Communities & Social Justice
- Head of VAWDASV Policy Team (Victims)
- Head of VAWDASV (Perpetrator and Finance)
- Head of Communities and Social Justice Finance Team • Communities & Social Justice
- Independent panel member – outside of Division
- Independent panel member - within Division

Optional

- Senior Finance Manager
- Senior VAWDASV Policy Manager(s)
- Finance and Grants Manager
- Policy Manager VAWDASV
- Finance Team (other)

4. Process

The panel will be presented with the following:

- Details of the application process, including launch dates and virtual Q and A briefings for applicants.
- Assurances that Regional Advisors have independently reviewed regional and or national applications and have provided priority rating lists in respect of every application.
- Information in respect of the initial Sift (Sift 1) (Finance only)
- Information in respect of Sift 2 (Finance and Policy Teams)
- Definitions of unsuccessful/fail, partly eligible and fully eligible
- Calibration exercise
- Total requested expenditure based upon eligible and part eligible applications
- Next steps and proposals