

VAWDASV Capital Grant Funding 2025-26 Application Assessment – to be completed for all applications

Name of Organisation	
Project Name	
Local Authority	
Total Project Cost	£
Regional Partnership	
Grant Sought from WG (£)	£
Type of application (under or over £50k)	Under/Over
Payment in advance	
Project Contact (Name)	
Email Address	
Tel No	
Name – WG Assessor 1 (Finance) and date	Stage 1 Stage 2
Name – WG Assessor 2 (Policy Official) and date	

Stage 1 – initial checks for both under and over £50k applications

Criteria	Yes / No / comment
Has the application been submitted by the deadline?	
Has the application form been fully completed? <i>Please note any sections that are incomplete in the comments section.</i>	
Has the application been signed by the appropriate two signatories?	
Has the organisation provided a copy of latest Audited Accounts or Annual projections?	
Has the organisation provided the required quotes / procurement for the cost of the project? <5K – 1 quote 5-25K – 3 quotes from 3 different suppliers <ul style="list-style-type: none"> >25K – C Copy of organisation procurement policy and confirmation this has been followed 	

<p>Result - Please note a “Pass” or “incomplete information”</p> <p>If answer no to any of the questions above “incomplete information”, please do not continue to Stage 2.</p> <p>(Please update the log of claims accordingly)</p>	
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Stage 2 – Scored Assessment (Please refer to the “scoring matrix” document and select the worksheet for Under or Over £50k)

Application Type and score	Total Score
Under £50k application	
Over £50k application	

Due Diligence – List of organisations requiring due diligence sent to the due diligence team and to review management accounts

Requirement	Yes/No	If yes, does the organisation have a valid Full assessment? Yes /No	Date due diligence requested and Audited accounts sent.
Does the organisation require a full due diligence assessment? <i>NB – not required for LAs or Organisations who have a valid due diligence check (check due diligence hub)</i>	Yes	Yes 03/07/2023	
			Contact advice
			None
If contact advice is recommended or essential, please record the issue, action taken and outcome below:			
Follow up action taken			

Pass/Fail	
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Stage 3 – Regional Partnership Assessment

	Comments
Supported by Local Authority Regional Representative (yes/no)	
Ranked score	
Notes following discussion with the local authority regional representative	
WG Panel Comments	
Project to be submitted to the Minister for approval yes/no	
Notification of outcome issued to the organisation (insert date)	

Points to feed-back to the organisation

If unsuccessful provide information on areas for improvement.

Stage 1 –

Stage 2 –

Stage 3 -