



Meeting Notes

18 December 2024

1. Welcome and Introductions

Attendance and apologies were noted.

2. Actions from previous meeting

The notes of the previous meeting were agreed, all actions were addressed in the information sent in advance of the meeting. Slide deck queries and blood stream infection action plan were received.

3. Health board position against the agreed metrics

A detailed information pack plus a slide deck was presented in advance of the meeting. It was noted that progress was being made.

Workforce

- Targeted recruitment has gone well and vacancies were at a manageable level, and a number of new starters joined in October and November. The service had had some parental and sickness level but had managed the situation. in obstetrics.
- The increased numbers of bank staff was noted up 7% of staffing with targeted work ongoing to reduce this.

NRIs and incidences

- It was felt that the increased levels of reported incidences reflect a system that it is safe to report concerns. The health board has confidence that the numbers coming through are a true reflection of the situation. There has been a focus on reducing the number of open incidents, which have decreased from around 350 to just over 100. Last month 120 incidents were reported and 170 closed
- 1 serious incident was reported in October - the rapid review complete with the full investigation underway.
- The 5 mortalities will have full reviews completed – it was noted that these were complex cases.
- A mat-neo safety champion is still in place.

Bloodstream Infections

- The rate of infections within the neonatal unit in October are improving.
- A detailed discussion took place about SSI reporting and the adapted rate being reported. It was felt that the practice at Swansea was positive and learning was ongoing. Levels over 5% were felt to be of concern.

Women presenting to units in early pregnancy

- Work is underway to collect and understand the data related to booking by 10 weeks and this will be reported in future meetings.

4. Risk Register

The process by which the maternity and neonatal risks were managed was discussed, there are ongoing discussions to reduce the risk score in some areas and the risk register is due to be updated in the new year.

Key points discussed include:

- The theatre risk has been closed
- CTG unavailability, a business plan will be finalised to obtain the required funding
- Staff released for training will impact on ward staffing levels.

5. HIW Inspections

The health board confirmed that:

- All actions from the 2019 and 2023 reviews are now closed
- One action is outstanding from the general improvement plan and is due to be closed in Jan.
- There is one action outstanding from the 2024 inspection, which will be closed in early 2025

6. Independent Review

- **External clinical review team** are making good progress and estimate completing 40% of the cases by end of January 2025. To date no family has opted out of the reviews
- **Self referral process** remains open and is inclusive and is being used by families. 29 contacts to date either via the webpage or via inbox managed by Family Engagement Team. Of these, 11 have self-referred to triage midwife (these have/are being reviewed by the midwife not the clinical team; no referrals back to HB other than for one debrief required)
- **Independent psychological support** is available to families which will be funded by the health board and is a confidential and totally independent service to the health board. Llais and the independent review team are helping to notify families of the availability of this service.
- **Staff focus groups and 1 to 1 meetings** will be held in January and February and this will help inform the governance and leadership work.
- **Webinars** – six sessions held over November and December. Repeat webinar planned for 14 January. There were 15 attendees in total. Webinars well received by participants and have generated three contacts from families so far and several contacts with community groups.
- **Family representative** – the health board has a representative at the Family and Community Voices Steering Group.

Action:

- Health board to confirm the time line for the independent review inc key milestones
- Health board to share communications relating to the Chair
- Health board to update on themes arising from clinical review
- Health board to update on themes arising from the governance “safety” review

Date of next meeting: February 20th.

Action Log			
No.	Action	Owner	Update/Deadline
	<ul style="list-style-type: none"> • The updated time line for the independent review from the board is to be sent onto the Welsh Government. • Health board to confirm the time line for the independent review inc key milestones • Health board to share communications relating to the Chair • Health board to update on themes arising from clinical review • Health board to update on themes arising form the governance “safety” review 	SBUHB	15 January 2025

Attendance

Attendance and apologies		
Health Board	NHS Executive	Welsh Government
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