

Date: 26 June 2025

Dear

ATISN 24717

Thank you for your request which I received on 14 May. You asked the following:

Please clarify as to how long, when a person or entity makes a request to the Welsh Government, their personal data relating to the request is held.

Our response

Welsh Government's Corporate Retention Schedule is published on the Welsh Government website: [Corporate Retention Schedule](#). Personal data is managed in accordance with the principle of storage limitation (UK GDPR).

I also refer you to the acknowledgement letter that we issued to you on 15 May, which states:

"We will keep your personal information and all other information relating to your request for three years from the date on which your request is finally closed. Your personal information will then be disposed of securely."

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response.

Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit, Welsh Government. Cathays Park, Cardiff, CF10 3NQ

or e-mail: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Website: www.ico.org.uk

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely