

From: [REDACTED]
<[REDACTED]>
Sent: 16 May 2025 11:16
To: [REDACTED]
Cc: [REDACTED]
<[REDACTED]>
Subject: RE: Hwb Migration Plan

Good Morning all,

Hope your well.

Thank you once again for your continued engagement and the progress made to date around the adoption of Hwb services across your local authority. We really value the ongoing discussions and the progress so far.

As mentioned in some previous discussions, we're now looking to consolidate the work done into a clear and comprehensive view of the wider national overall plans. This will help shape our ongoing conversations with Microsoft and demonstrate how we can make the most of their support as we move forward together.

We are mindful of the ongoing issues across the Local Authority and appreciate it may be difficult to set firm dates across some Secondary schools, however we'd be grateful if you could share a full schedule of activity for your local authority with some target dates for those more difficult to reach. We are looking for confirmation on what has already been completed and when each school (or cluster) will have fully adopted Hwb services. You have already provided some detailed information below which will hopefully inform a more formalised plan and new iteration.

The key objective is to enable us to track progress consistently and build a national picture of expected adoption, so if you have a project plan or an overview of migration activity grouped by schools or Hwb service (e.g. Email, Storage, device management) that would be perfect.

If possible, please could you send your updated plan by **20 June** at the latest (earlier if you already have something in place). Would be great to discuss ongoing progress at our catch-up next week.

Many thanks

