How to prepare and publish a Pollution Incident Reduction Plan and Implementation Report: Example Tables

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Contents

Overview

These tables support the GOV.UK guidance on 'How to prepare and publish a Pollution Incident Reduction Plan and Implementation Report' and has been jointly written by the Environment Agency and Natural Resources Wales.

Table 1. Frequency and seriousness of pollution incidents from [insert asset type] in [insert year]

Month	Category 1 pollution incidents	Category 2 pollution incidents	Category 3 pollution incidents
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

For months without pollution incidents, enter 0 and for months with pollution incidents enter a number.

Table 2. Cause of serious pollution incidents from [insert asset type] in [insert year]

Event number	Reported date and time	Location	Seriousness	Root cause
[EXXXX]	[DD-MM-YYYY, HH: mm]	[Insert location]	[Category 1 or 2]	[List the root causes]

Table 3. Causes of Category 3 pollution incidents from [insert asset type] in [insert year]

Root cause	Number of Category 3 pollution incidents	Proportion of Category 3 pollution incidents (%)

Insert a percentage figure for each root cause.

Table 4. Measures taken to maintain [insert asset type] in [insert year]

Measure	Description of action(s)	Scale of action(s)	Impact of the measure (Category 1-3 incidents prevented)	Root cause(s) addressed by the measure	Recent pollution incident performance issues identified in the DWMP	Delivery status of the measure
Implementation of proactive cleaning and maintenance	Implement routine jetting and cleaning of foul water sewers to remove silt, debris, and early blockages before they escalate	Programme covering X km of network per year; targeted at high-risk hotspots identified through historic data	[Number of Category 1, 2 and 3 incidents prevented]	Lack of proactive maintenance	[Pollution incident performance issues addressed by the measure]	Ongoing

Table 5. Planned additional measures for [insert asset type] in [insert year]

Additional measures	Description of action(s)	Scale of action(s) in the next calendar year	Expected impact of the measure in the next calendar year (Category 1 to 3 incidents prevented)	Root cause(s) addressed by the measure	Recent pollution incident performance issues identified in your DWMP	Implementation start date of the measure	Implementation completion date of the measure
Customer engagement	Provide guidance through targeted communication on proper disposal behaviours (e.g., avoiding fats, oils, wipes)	X number of households contacted in high-risk areas Multi-channel delivery (leaflets, SMS, social media)	[Number of Category 1, 2 and 3 incidents prevented]	Poor customer awareness of proper sewer use	[Pollution incident performance issues addressed by the measure]	[DD-MM-YYYY]	[DD-MM-YYYY]

Table 6. Success or failure in implementing the measures planned in [insert year] for [insert asset type]

Measures	Description of action(s)	Scale of action(s)	Planned implementation start date of the measure	Planned implementation completion date of the measure	Extent of implementation planned or achieved at the end of previous calendar year	Position of implementation at the end of previous calendar year	Explanation	How to avoid repeat failure
Customer engagement	Provide guidance through targeted communication on proper disposal behaviours (e.g., avoiding fats, oils, wipes)	X number of households contacted in high-risk areas Multi-channel delivery (leaflets, SMS, social media)	[DD-MM-YYYY]	[DD-MM-YYYY]	Partial	Off track	Implementation slowed due to limited customer contact data, delays in leaflet distribution, and low customer response rates X% completed	Improve customer data quality, enhance targeting of communications, increase communication frequency, and coordinate engagement activities with operational maintenance programmes to reinforce key messages