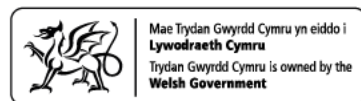




Procurement Report

Community and Stakeholder Engagement Support Tender

Date: 19th March 2025



1. Introduction

Trydan conducted a procurement for Community and Stakeholder Engagement Support Tender. Trydan wanted to appoint providers that would support Trydan on community and stakeholder engagement across the development of approximately five large-onshore wind energy projects.

The procurement was split in four lots

- Lot 1: 1 located in Carmarthenshire.
- Lot 2: 1 located in Denbighshire / Conwy.
- Lot 3: 1 located in Rhondda Cynon Taf.
- Lot 4: 2 located in Neath Port Talbot.

The reason for the lotting was due to having different contractors that could bring local knowledge to the contract and not just having one contractor cover the whole of Wales.

Bidders could submit responses for multiple lots but the maximum number that a bidder could win was two.

The maximum estimated value of the Contracts for the initial three year period including all the Required and Optional Activities is:

- Lot 1: £240,000 (excluding VAT)
- Lot 2: £240,000 (excluding VAT)
- Lot 3: £240,000 (excluding VAT)
- Lot 4: £270,000 (excluding VAT)

The Contracts are anticipated to begin on 7th April 2025 for three years, with an option to extend one or more of the Contracts by one year.

The procurement was published to the open market on Sell 2 Wales.

2. Tender Process

The tender documentation was published on Sell 2 Wales on 23rd January 2025. The tender documents (20) included in the pack were as listed below:

- Trydan ITT Community and Stakeholder Engagement Support
- Trydan Contract Community and Stakeholder
- Trydan Specification Community and Stakeholder
- Trydan SQ Community and Stakeholder
- Trydan SQ Community & Stakeholder - Sub-Contractors Consortium
- Trydan ITT Certificate of Tender Community and Stakeholder
- Trydan Commercial Submission Community and Stakeholder x 4 (each lot)
- Trydan Technical Submission Community and Stakeholder x 4 (each lot)
- Q02 Required and Optional Activities Document x 4 (each lot)

- Appendix 1 - Premarket Engagement Information
- Appendix 2 - Branding Information

Clarifications Issued

During the tender submission period and in accordance with the clarification report procedures, all bidders were notified of responses to all queries raised, via the secure messaging service within Sell 2 Wales.

[REDACTED]

Registered Interest

There were [REDACTED] separate registered interest in this procurement. This was from [REDACTED] different organisations.

Bidder Withdrawals

The following is a list of bidder withdrawals from the process and reasons cited:

Date	Company Name	Reason
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

It is not mandatory for bidders to withdraw from the process.

Tender Submissions

The Submission Deadline for submissions was 3rd March 2025 at 10:00 am. A total of [REDACTED] tender submissions were uploaded onto Sell 2 Wales platform. As this procurement was split into lots, a separate bid was required for each lot. From the [REDACTED] separate bidders we received [REDACTED] lot bids.

3. Evaluation Process

Conflict of Interest Assessments

At the start of the planning for this procurement, it was brought to the [REDACTED] attention that there was likely to be a conflict within the team. This was relating to [REDACTED] [REDACTED] completed the necessary documentation and was removed from any conversations relating to the tender and the wider team was informed not to have conversations around [REDACTED]

Once all the bids were returned, all the evaluation team completed the conflict of interest assessment documentation. [REDACTED] still had a conflict so was still not included in the process. Another conflict appeared due to [REDACTED] knowing in a personal as well as professional capacity, one of the directors of the bidding company. [REDACTED] was then removed from any involvement in this exercise. The rest of the team had no other conflicts.

Completeness & Compliance Checks

A completeness and compliance check were carried out on the tender package by [REDACTED] completed on 3rd March 2025 to verify that all required information had been submitted.

A financial evaluation has been carried out by [REDACTED] for all the bidders.

All [REDACTED] bidders satisfied the requirements for the tender submission and therefore proceeded to the next stage of evaluation.

A limited number of bidders had uploaded blank documents but that was clarified and resolved very quickly.

Technical Evaluation

The panel members involved in the evaluation process prior to commencement of any assessments:

- Moderator: [REDACTED]
- Panel Member: [REDACTED]
- Panel Member: [REDACTED]
- Panel Member: [REDACTED]
- Note Taker: [REDACTED]

Responses to questions in the technical submission were evaluated in accordance with the scoring guidance associated with each question and weighted in accordance with the matrix set out in Part 3 – Section 3 of the Invitation to Tender document.

Individual assessments were carried out prior to meeting of panel members to agree consensus scores.

The moderator assigned the agreed weighted scores listed in Appendix A of this report. The moderated assessments were signed off on 19th March 2025.

Commercial Evaluation

The Commercial Submission was evaluated by [REDACTED]

The completed Commercial Evaluation, including all the Tender Total Prices, is shown in Appendix A. Each score was calculated using the price scoring mechanism set out in Part 3 - Section 4 of the Invitation to Tender document.

Required Activities Tab – 25%

Optional Activities Tab – 5%

No abnormally low tenders have been identified.

A similar check on the Commercial submission was carried out by [REDACTED]

There were a significant number of clarifications relating to their commercial submissions. Due to the number of resources days not matching their total price. These were cleared up quickly by all bidders.

Technical / Commercial Ratio

As indicated in the Invitation to Tender document, the Technical / Commercial ratio for this competition is:

- Technical 70%
- Commercial 30 %

Combined Scores (MEAT)

The final combined Technical / Commercial (MEAT) scores, as determined in Appendix A of this report, are:

Lot 1

Lot 4

No	Bidder	Weighted Technical Score out of 70	Weighted Commercial Score out of 30	Total Weighted Score out of 100
1	CADNO COMMUNICATIONS LIMITED			
1				
1				
1				
1				
1				
1				

As bidders could only win two lots. We had detailed a methodology in the ITT. Where a bidder ranks first for more than two lots, lots will be awarded based on the proximity of the second ranked bidders in the relevant lots.

4. Summary analysis of tenders and next steps

On the basis of the combined tender scores, the winner bidders are as follows:

Lot 1 - CADNO COMMUNICATIONS LIMITED

Lot 2 - [REDACTED]

Lot 3 - [REDACTED]

Lot 4 - CADNO COMMUNICATIONS LIMITED

Following confirmation of award approvals, a conditional award will be provided to the tendering contractors.

If the board approves this recommendation, letters of notification will be sent to bidders, informing them of:

- The scores and feedback comments for that bidder
- The name and scores of the successful bidder
- The characteristics and relative advantages of the successful tender
- The contract date (the end of the standstill period)

5. Recommendations

Based on the above report, Trydan recommends acceptance of the tender submitted by the bidders named below, with their Commercial Submission price.

- Lot 1 - CADNO COMMUNICATIONS LIMITED
- Lot 2 - [REDACTED]
- Lot 3 - [REDACTED]
- Lot 4 - CADNO COMMUNICATIONS LIMITED

[REDACTED]

[REDACTED]

Date 19th March 2025

Appendix A

Technical Moderated Scores

Lot 1

CONSENSUS RECORD PROJECT: Community and Stakeholder Engagement Support Tender Lot 1 NOTES: 1. A numbers in Red are typical weights assigned to each question and must be amended to suit your project. Rows and columns can be added and removed from spreadsheet to suit a particular project and the calculations adjusted accordingly. 2. Complete the individual Bidder tabs first and scores entered will automatically populate this Consensus Summary sheet. 3. Once the Technical Evaluation has been finalised, this template must be completed, signed off by all panel members.													
				TECHNICAL SUBMISSION	Q01 QUESTION	Q02 QUESTION a)	Q02 QUESTION b)	Q02 QUESTION c)	Q03 QUESTION	Q04 QUESTION	Q05 QUESTION	TECHNICAL SCORE	
BIDDER NAME		COMPLIANCE CHECK		WEIGHTING:		17	7	4	10	14	11	7	70.00%
Cadno	2	PASS		SCORE AWARDED									
				WEIGHTED SCORE									
SIGNED BY	PRINT NAME	SIGNATURE								DATE			
MODERATOR:													
PANEL MEMBER:													
PANEL MEMBER:													
PANEL MEMBER:													

Lot 2

CONSENSUS RECORD PROJECT: Community and Stakeholder Engagement Support Tender Lot 2																		
NOTES: 1. A numbers in Red are typical weights assigned to each question and must be amended to suit your project. Rows and columns can be added and removed from spreadsheet to suit a particular project and the calculations adjusted accordingly. 2. Complete the individual Bidder tabs first and scores entered will automatically populate this Consensus Summary sheet. 3. Once the Technical Evaluation has been finalised, this template must be completed, signed off by all panel members.										TECHNICAL SUBMISSION	Q01 QUESTION	Q02 QUESTION a)	Q02 QUESTION b)	Q02 QUESTION c)	Q03 QUESTION	Q04 QUESTION	Q05 QUESTION	TECHNICAL SCORE
BIDDER NAME		COMPLIANCE CHECK		WEIGHTING:			17	7	4	10	14	11	7	70.00 %				
SIGNED BY		PRINT NAME		SIGNATURE						DATE								
MODERATOR																		
PANEL MEMBER:																		
PANEL MEMBER:																		
PANEL MEMBER:																		

Lot 3

CONSENSUS RECORD PROJECT: Community and Stakeholder Engagement Support Tender Lot 3																		
NOTES: 1. Numbers in Red are typical weight assigned to each question and must be amended to suit your project. Rows and columns can be added and removed from spreadsheet to suit a particular project and the calculations adjusted accordingly. 2. Complete the individual Bidder tabs first and scores entered will automatically populate this Consensus Summary sheet. 3. Once the Technical Evaluation has been finalised, this template must be completed, signed off by all panel members.										TECHNICAL SUBMISSION	Q01 QUESTION	Q02 QUESTION a)	Q02 QUESTION b)	Q02 QUESTION c)	Q03 QUESTION	Q04 QUESTION	Q05 QUESTION	TECHNICAL SCORE
BIDDER NAME		COMPLIANCE CHECK		WEIGHTING:			17	7	4	10	14	11	7	70.00%				
SIGNED BY		PRINT NAME		SIGNATURE						DATE								
MODERATOR																		
PANEL MEMBER:																		
PANEL MEMBER:																		
PANEL MEMBER:																		

CONSENSUS RECORD
PROJECT:Community and Stakeholder Engagement Support Tender Lot 4

1. Numbers in Red are typical weight assigned to each question and must be amended to suit your project. Rows and columns can be added and removed from spreadsheet to suit a particular project and the calculations adjusted accordingly.
2. Complete the individual Bidder tabs first and scores entered will automatically populate this Consensus Summary sheet.
3. Once the Technical Evaluation has been finalised, this template must be completed, signed off by all panel members.

SIGNED BY	PRINT NAME	SIGNATURE	DATE
MODERATOR:			
PANEL MEMBER:			
PANEL MEMBER:			
PANEL MEMBER:			

Commercial Scores

Lot 1

No	Bidder	Required Activities Out of 25%	Optional Activities Out of 5%	Total Commercial Score out of 30
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2	CADNO COMMUNICATIONS LIMITED	[REDACTED]	[REDACTED]	[REDACTED]
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Lot 2

Lot 4

[illegible]