

GRANT CLAIM FORM (GRANT PAID IN ARREARS)



Llywodraeth Cymru
Welsh Government

1. CLAIMANT DETAILS

Grant Name:	Award of Funding in relation to the remedial work on properties in Caerau, Bridgend
Claimant (External Body) Name and Address:	Bridgend County Borough Council, Civic Offices, Angel Street, Bridgend, CF31 4WB
Claimant Contact Details:	Name: BCBC Employee 1
	E.mail: BCBC Employee 1
	Telephone: [REDACTED]

2. CLAIM DETAILS

Financial Year: 2023 to 2024

Claim Period: From 01/10/23 to 31/03/24

Description of Eligible Expenditure	Level of Expenditure Approved by WG (£)	Level of Grant Claimed (£)	Evidence attached of committed expenditure/actual payments
Project Management	£90,000	£15,000	Nuvision Energy invoices and evidence of payment
Strategic advisor	£90,000	£19,069.05	Gwerin Management invoices and evidence of payment
Resident Liaison	To be met from contingency budget (£338,000)	£17,117.04	Warmworks, and Noddfa invoices and evidence of payment
Retrofit Assessment	£104,000	£19,048.74	MSS Consulting Ltd invoices and evidence of payment
Main Contractor	£3,120,000	£1,113,790.61	Warmworks invoices and evidence of payment

3. PROGRESS INFORMATION

Target (as set out in the funding agreement)	Progress to date
A strategic advisor, with proven experience and knowledge of domestic energy efficiency retrofit	Gwerin Management was appointed to provide strategic advice to the project, having been selected through an open procurement process advertised on Sell2Wales. BCBC Employee 2 is the nominated strategic advisor from Gwerin.

works, is to be employed to advise the Council where necessary, on the approach to procurement and the management of the works.	He has over 25 years experience in the energy efficiency sector having worked on projects including Arbed 3, Nest, ECO3, and Community Warmth. BCBC Employee 2 has led the drafting of specifications for the main contractor, resident liaison, and retrofit assessor.
A resident liaison officer is to be assigned to the project, to deal with any day-to-day queries from residents.	Warmworks was appointed to provide the resident liaison service having been selected through an open procurement process advertised on Sell2Wales. Since June 2023 they have held weekly drop in sessions for residents and created the registration portal for homeowners wishing to participate in the project.
The main contractor is to undertake, or appoint a suitably qualified Retrofit Assessor to undertake surveys in line with the requirements of PAS2035:2019 Clause 8 subsection 8.4	MSS Ltd was appointed to provide the retrofit assessment service having been selected through an open procurement process advertised on Sell2Wales. 75 homes have received retrofit assessments.
Undertake the required remedial work to 79 privately owned properties affected by the UK Government Community Energy Savings Programme (CESP) scheme.	Warmworks was appointed as main contractor to provide Retrofit Designer and Coordinator roles and to carry out the removal and reinstallation of the insulation on eligible properties.

4. DECLARATION

I hereby confirm that the information contained in this claim is, to the best of my knowledge and belief (having taken all reasonable care to ensure that such is the case);

- (a) correct and no other Welsh Government grant or external contributions have been or will be made towards the expenditure detailed in this claim unless agreed by Welsh Government in writing; and
- (b) the Funding grant claimed is for agreed purposes, for eligible expenditure and is within expenditure limits approved by Welsh Government; and
- (c) that we are operating in all respects in accordance with our constitution; and
- (d) We declare that if we have to utilise any part of the Funding to provide a grant or to procure any goods or services from third parties, that we have in place appropriate financial and control systems.

Submitted by: BCBC Employee 3	Position: BCBC Employee 3
Date: /2024	

Note 1 – Insert the name of the Project Manager named in the funding agreement and send it directly to Welsh Government from his/her e.mail address. Claims will be returned where this process has not been followed.

5. SUBMISSION DETAILS

This form must be completed in full with all requisite supporting information attached.

The claim must be submitted to: FuelPovertyandEnergyEfficiency@gov.wales

GRANT WILL NOT BE PAID UNTIL A SATISFACTORY CLAIM HAS BEEN RECEIVED