Professor Chris Jones
Dirprwy Brif Swyddog Meddygol
Deputy Chief Medical Officer

Llywodraeth Cymru
Welsh Government

To: [redacted]
Chief Executive Officer
Velindre University Health Board Trust

[redacted]

cc: [redacted]
Director of Finance

[redacted]

21 April 2023

Dear [redacted]

Investigating and learning from cases of Nosocomial Covid-19

Firstly, may I take this opportunity to thank you and your teams for the hard work they have undertaken in the first year of the National Programme to investigate patient safety incidents associated with healthcare acquired COVID 19.

The programme will now enter its final year and continues to remain a key priority for the Minister for Health and Social Services as identified in the written statement of 26 January 2022 (Written Statement: Investigating and learning from cases of hospital-acquired Covid-19 (26 January 2022) | GOV.WALES).

I can now confirm your funding package for 2023/24 financial year.

It is imperative that you complete the programme in the agreed timescales and to assist you in that Velindre University Health Board Trust will have access of **up to a maximum** of £3,832.00 for this financial year 2023/24, the second year of the programme.

The conditions of funding are set out below.

Velindre University Health Board Trust will be expected to continue to:

- resource and deliver the programme of investigation work in relation to patient safety incidents of nosocomial COVID-19. Investigation work must continue to be completed in line with the *NHS Wales national framework – Management of patient safety incidents following nosocomial transmission of COVID-19* (national framework). This includes investigating cases where a person has acquired nosocomial COVID-19 in a care setting while receiving NHS funded

care and when individuals were transferred from hospital into a care home and subsequently contracted COVID-19, within 14 days of transfer.

- support the internal assurance mechanisms such as scrutiny panels.
- proactively engage with patients and families who have been affected by incidents of nosocomial COVID-19.
- support the infrastructure that provides a dedicated point of contact for supporting families for five days a week.
- support the robust governance structures, including:
    - internal mechanisms that ensure your Board is fully appraised of the ongoing progress of these important investigations; and
    - reporting mechanism that updates NHS Wales Delivery Unit (DU) on this progress.
- provide monthly reports against the agreed reporting framework as set within the programme and enact any remedial actions to make sure you maintain the required quality of investigations and pace.
- work within the programme governance arrangements to ensure as consistent an approach as possible is maintained to implementation and application of the national framework.
- identify learning from your investigations and submit any thematic areas so they can be collated into the end of year national learning report and incorporate the lessons learned into your local organisations.

This funding has been provided to ensure the programme of investigation work can continue to be delivered at pace. I am grateful for your continued support with this important and challenging work.

Yours sincerely

